

# Student Success

## SHORELINE UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES REGULAR MEETING

### AGENDA

Thursday, November 21, 2019

WEST MARIN SCHOOL  
11550 State Route One, Point Reyes

1. Formal opening and call to order 5:00 p.m. – Library
2. Roll call
3. Approval and adoption of agenda **ACTION**
4. Announcement regarding closed session items
5. Comments from the public on closed session items
6. Recess to closed session

#### **CLOSED SESSION – Staff Room**

With respect to every item of business to be conducted in closed session pursuant to Government Code:

- 54956.9: Conference with Legal Counsel – Anticipated Litigation (1 case); Jennifer Henry with School & College Legal Services will be present in closed session
- 54956.9: Conference with Legal Counsel – Pending Litigation (1 case); Nagle v. SUSD No CIV 1901835; Jennifer Henry with School & College Legal Services will be present in closed session
- 54957: Public Employee Discipline/Dismissal/Release/Complaint

#### **RECONVENE TO PUBLIC SESSION 6:00 p.m.**

We welcome you to this evening's meeting. The public may provide information and ask questions relevant to agenda items at the time those items are under consideration. We would appreciate it if you would identify yourself by name when addressing the Board. Speakers are limited to four minutes each. Copies of the agenda are located on the agenda table.

7. Announcement of any reportable action taken in closed session
8. Flag salute
9. Students of the month **INFORMATION**
10. Student representative report **INFORMATION**
11. Consent agenda **ACTION**

The Consent agenda is a group of routine items that are approved by a single Board action in order to save time. A Board member, the superintendent or a person in the audience may ask that any item be removed and acted upon separately.

- 11.1 Warrants: General
- 11.2 Superintendent Bob Raines accepted the resignation letter from Jim Nederostek, special day class teacher at Tomales High School, effective November 3, 2019
- 11.3 Superintendent Bob Raines accepted the retirement letter from Peter Detrick, bus driver, effective January 6, 2020
- 11.4 Approve the CEQA notice of exemption for Tomales High School Measure I modernization project
- 11.5 Authorize Superintendent Bob Raines to submit a Career Technical Education Facilities Grant application
12. Presentation by Juan Carlos Arauz pertaining to E3 – Education, Excellence and Equity **PRESENTATION**
13. Report from Shoreline USD Literacy Team **INFORMATION**

14. Persons desiring to address the Board on items not on the agenda. The Board will listen to your comments but are unable to engage in a discussion.

### **Curriculum and Instruction**

15. Principals' report **INFORMATION**
16. Superintendent report **INFORMATION**
17. Board of Trustees' report **INFORMATION**
18. Transportation report **INFORMATION**
19. Consider approval to change the December Board meeting to Monday, December, 16, 2019 **ACTION**
20. Consider approval of the maximum student capacity of schools, grade level and programs for 2020-21 school year **ACTION**
21. Consider approval of lease agreement between Shoreline USD and Lion's Club Youth Center **ACTION**
22. Consider approval of Marin County Civil Grand Jury response on The Status of Career Technical Education in Marin **ACTION**
23. Report on SUSD California Assessment of Student Progress and Performance test results **INFORMATION**
24. Public Hearing: Charter School Petition Virtual Preparatory Academy at Marin **PUBLIC HEARING**

### **Finance and Business**

25. Consider approval to appoint Richard Oppen, Francine Allen and Bob Kubik to the Measure I Prop 39 Citizens' Oversight Committee **ACTION**
26. Consider approval of the certificated stipend list **ACTION**
27. Adopt Resolution #2019.20.3 – Procedures & Guidelines for Selection of Lease-Leaseback Contractor **ACTION**

### **Employees**

28. Consider approval of Melanie Hawk, para-educator II special education, twenty hours per week at West Marin School, effective November 25, 2019 **ACTION**
29. Report on Superintendent Contract; extended for one year upon positive evaluation **INFORMATION**

### **Auxiliary**

30. Designate the date for the Annual Organizational Meeting as Monday, December 16, 2019 **ACTION**
31. Communications

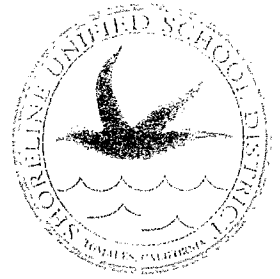
### **Adjournment**

Written materials for open session items that are distributed to the Board of Trustees within 72 hours of the board meeting are available for public inspection immediately upon distribution at the district office.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Jeannie Moody at (707) 878-2225 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

# SHORELINE UNIFIED SCHOOL DISTRICT

P.O. Box 198 Tomales, California 94971 (707) 878-2266 FAX (707) 878-2554



November 6, 2019

Jonathan Semorile  
6255 Shoreline Hwy  
Bollinas, CA 94945

Dear Jonathan:

It is my pleasure to inform you that the West Marin School faculty has selected you as one of Shoreline's Student of the Month for November 2019.

Your selection is an honor of which you and your family can be most proud.

You have been selected on the basis of scholarship, citizenship, wholesome attitudes, service to school, and/or special accomplishments.

I invite you and your family to the Shoreline Unified School District Board of Trustees meeting, at West Marin School on Thursday, November 21, 2019, 6:00 p.m., at which time we may acknowledge your selection before the Board of Trustees.

Congratulations!

Sincerely,

Bob Raines  
Superintendent

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TOMALES ELEMENTARY (707) 878-2214 FAX: 878-2467	BODEGA BAY ELEMENTARY (707) 875-2724 FAX: 875-2182	TOMALES HIGH SCHOOL (707) 878-2286 FAX: 878-2787	WEST MARIN ELEMENTARY (415) 663-1014 FAX: 663-8558	INVERNESS PRIMARY (415) 669-1018 FAX: 669-1581
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TRAN\_1\_RTATION  
(707) 878-2221

# SHORELINE UNIFIED SCHOOL DISTRICT

October 7, 2019

TO: Beth

FROM: Jeannie

SUBJECT: Student(s) of the month – November 2019

NAME: Jonathan Semorile

ADDRESS: 6255 Shoreline Hwy  
Bolinas CA 94945

*Please indicate if this family should receive a translated letter.*

PLEASE SEND TO DISTRICT OFFICE BY:

Tuesday, November 12, 2019

# SHORELINE UNIFIED SCHOOL DISTRICT

P.O. Box 198 Tomales, California 94971 (707) 878-2266 FAX (707) 878-2554



November 6, 2019

Noel Gutierrez  
PO Box 854  
Point Reyes Station, CA 94956

Dear Noel:

It is my pleasure to inform you that the West Marin School faculty has selected you as one of Shoreline's Student of the Month for November 2019.

Your selection is an honor of which you and your family can be most proud.

You have been selected on the basis of scholarship, citizenship, wholesome attitudes, service to school, and/or special accomplishments.

I invite you and your family to the Shoreline Unified School District Board of Trustees meeting, at West Marin School on Thursday, November 21, 2019, 6:00 p.m., at which time we may acknowledge your selection before the Board of Trustees.

Congratulations!

Sincerely,

A handwritten signature in black ink, appearing to read "Bob Raines", written over a horizontal line.

Bob Raines  
Superintendent

---

TOMALES ELEMENTARY	BODEGA BAY ELEMENTARY	TOMALES HIGH SCHOOL	WEST MARIN ELEMENTARY	INVERNESS PRIMARY
(707) 878-2214	(707) 875-2724	(707) 878-2286	(415) 663-1014	(415) 669-1018
FAX: 878-2467	FAX: 875-2182	FAX: 878-2787	FAX: 663-8558	FAX: 669-1581

TRANSLATION  
(707) 878-2221

# SHORELINE UNIFIED SCHOOL DISTRICT

P.O. Box 198 Tomales, California 94971 (707) 878-2266 FAX (707) 878-2554



6 de noviembre 2019

Noel Gutierrez  
PO Box 854  
Point Reyes Station, Ca 94956

Estimado Noel:

Es mi placer informarle que el profesorado de la Escuela de West Marin School lo ha seleccionado como uno de los Estudiantes del Mes para noviembre 2019.

Su selección es un honor del cual usted y su familia pueden sentirse muy orgullosos.

Ha sido seleccionado en base a sus logros académicos, conducta, actitud sana, servicio a la escuela y/o otros logros especiales.

Le extiendo una invitación a usted y a sus padres a la reunión de la Mesa Directiva de Shoreline que sera en la Escuela de West Marin School el jueves, el 21 de noviembre de 2019, a las 6:00 p.m. durante la cual vamos a reconocer su selección ante de la Mesa Directiva.

¡Felicitaciones!

Atentamente,

Bob Raines  
Superintendente

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TOMALES ELEMENTARY	BODEGA BAY ELEMENTARY	TOMALES HIGH SCHOOL	WEST MARIN ELEMENTARY	INVERNESS PRIMARY
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(707) 878-2221

# SHORELINE UNIFIED SCHOOL DISTRICT

October 7, 2019

TO: Beth

FROM: Jeannie

SUBJECT: Student(s) of the month – November 2019

NAME: Noel Gutierrez

ADDRESS: PO Box 854

Point Reyes Station CA 94956

***Please indicate if this family should receive a translated letter.***

The family should receive a translated letter.

PLEASE SEND TO DISTRICT OFFICE BY:

Tuesday, November 12, 2019

# Shoreline Unified School District

## Warrant Recap

November 21, 2019

<u>Fund #</u>	<u>Fund Name</u>	<u>Amount</u>
1	General Fund	406,640.64
11	Adult Education Fund	-
12	Child Development Fund	95,686.31
13	Cafeteria Fund	17,094.05
14	Deferred Maintenance Fund	0.00
21	Building Fund	494,607.72
25	Capital Facilities Fund	-
73	Scholarship Fund	1,000.00
74	Special Education Trust Account	-



DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0017 DD09272019  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20247292	070670/	DEE LYNN ARMSTRONG													
		PV-200052		01-9040-0-5200.00-1110-1010-106-000-000										AUGUST MILEAGE	40.60
				WARRANT TOTAL											\$40.60
20247293	070938/	SONIA BARAJAS													
		PV-200054		01-0000-0-5200.00-1110-1010-105-000-000										AUGUST MILEAGE	28.65
				01-0000-0-5200.00-1110-1010-105-000-000										AUGUST MILEAGE	37.12
				WARRANT TOTAL											\$65.77
20247294	071410/	DAISY BARRAGAN													
		PV-200055		01-9040-0-5200.00-1110-1010-106-000-000										AUGUST MILEAGE	34.80
				WARRANT TOTAL											\$34.80
20247295	003687/	LINDA BORELLO													
		PV-200056		01-0000-0-5200.00-1110-1010-108-000-000										AUGUST MILEAGE	75.99
				WARRANT TOTAL											\$75.99
20247296	071077/	JENNIFER BRADBURY													
		PV-200057		01-0000-0-5200.00-1110-1010-420-000-000										AUGUST MILEAGE	39.90
				WARRANT TOTAL											\$39.90
20247297	070990/	KELLY BUTLER													
		PV-200058		01-0000-0-5200.00-1110-1010-105-000-000										AUGUST MILEAGE	26.79
				WARRANT TOTAL											\$26.79
20247298	000382/	C A S T O													
	200560	PO-200532	1.	01-0000-0-5200.00-1110-3600-740-000-000										CASTO TRAINING	550.00
				WARRANT TOTAL											\$550.00
20247299	002594/	CALIF DEPT OF EDUCATION													
		PV-200059		01-0000-0-8110.00-0000-0000-000-000-000										C-062445	125.00
				WARRANT TOTAL											\$125.00
20247300	000725/	CASBO													
	200438	PO-200416	1.	01-0000-0-5200.00-0000-7200-700-000-000										617883	1,185.00
				WARRANT TOTAL											\$1,185.00

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 BATCH: 0017 DD09272019  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20247301	002190/	COASTAL MOUNTAIN CONFERENCE													
	200523	PO-200496	1.	01-0000-0-5300.00-1130-4200-420-000-000										2019 CONFERENCE DUES	1,162.75
														WARRANT TOTAL	\$1,162.75
20247302	071306/	ASHLEY DUMBRA													
	200434	PO-200443	1.	01-1100-0-4300.00-1110-1010-108-000-000										BOOKS	123.83
		PV-200060		01-9642-0-4300.00-1110-1010-108-144-000										BOOKS FOR FAMILY NIGHT	576.37
		PV-200061		01-9040-0-5200.00-1110-1010-106-000-000										AUGUST MILEAGE	49.18
		PV-200062		01-9641-0-4300.00-1110-1010-108-000-000										BOOKS FOR FAMILY NIGHT	290.52
														WARRANT TOTAL	\$1,039.90
20247303	071304/	EPOCH EDUCATION INC													
	200532	PO-200505	1.	01-0000-0-5840.00-0000-7200-700-000-000									1346		12,500.00
														WARRANT TOTAL	\$12,500.00
20247304	004075/	FIRST NATIONAL BANK OMAHA													
	200221	PO-200201	2.	01-0000-0-5200.00-0000-7100-700-000-000										NAFIS HYATT 1 NIGHT STAY	358.64
	200221		1.	01-0000-0-5200.00-0000-7110-700-000-000										NAFIS HYATT 1 NIGHT STAY	358.64
	200223	PO-200203	1.	01-0000-0-5970.00-0000-2700-700-000-000										MONTHLY 8X8 FEE	12.29
	200225	PO-200205	1.	01-0000-0-4300.00-0000-7200-700-000-000										PARKING IN SAN FRAN LEGAL MTG	25.00
	200227	PO-200207	1.	01-0000-0-5839.00-0000-7200-700-000-000										LATE FEES & INTEREST CHGS	85.37
	200395	PO-200373	1.	01-0000-0-5839.00-0000-7110-700-000-000										MCSBA DINNER T KEHOE	45.00
	200395		1.	01-0000-0-5839.00-0000-7110-700-000-000										MCSBA DINNER B RAINES	45.00
	200395		1.	01-0000-0-5839.00-0000-7110-700-000-000										MCSBA DINNER A MIRANDA	45.00
	200395		1.	01-0000-0-5839.00-0000-7110-700-000-000										MCSBA DINNER H. KOENIG	45.00
	200436	PO-200403	1.	01-0000-0-4300.00-0000-7200-700-000-000										DOODLE SUBSCRIPTION	72.00
	200437	PO-200404	1.	01-0000-0-4300.00-0000-7200-700-000-000										MOVIE GIFT CARDS	50.00
	200437		1.	01-0000-0-4300.00-0000-7200-700-000-000										PEETS COFFEE GIFT CARDS	50.00
	200437		1.	01-0000-0-4300.00-0000-7200-700-000-000										PETALUMA PIE GIFT CARDS	50.00

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WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
	200437		1.	01-0000-0-4300.00-0000-7200-700-000-000											SWEET ZONE GIFT CARDS	50.00
	200437		1.	01-0000-0-4300.00-0000-7200-700-000-000											DELI TRAYS PD DAY-PALACE MKT	399.85
	200437		1.	01-0000-0-4300.00-0000-7200-700-000-000											STARBUCKS GIFT CARDS	50.00
	200554	PO-200526	1.	01-0000-0-5200.00-0000-7100-700-000-000											ACSA CONFERENCE FEE	650.00
	200555	PO-200527	1.	01-0000-0-5840.00-0000-7100-700-000-000											ZOOM ANNUAL SUBSCRIPTION	449.70
															WARRANT TOTAL	\$2,841.49
20247305	002255/	MARY-KATHERINE M. GALLAGHER														
		PV-200063		01-0000-0-4301.00-5770-3600-740-000-000											FUEL FOR SPECIAL ED BUS	40.00
															WARRANT TOTAL	\$40.00
20247306	001624/	DOLORES GONZALEZ														
		200123	PO-200154	1.	01-0000-0-5200.00-1110-1010-106-000-000										AUGUST MILEAGE	63.80
															WARRANT TOTAL	\$63.80
20247307	070881/	IMPACT APPLICATIONS INC														
		200525	PO-200498	1.	01-0000-0-5300.00-1130-4200-420-000-000									20192999		435.00
															WARRANT TOTAL	\$435.00
20247308	071283/	RACHAEL KOBE														
		200083	PO-200293	1.	01-0000-0-5200.00-0000-2700-420-000-000										RACHEL KOBE REG FEES	85.00
		200083		1.	01-0000-0-5200.00-0000-2700-420-000-000										RACHEL KOBE REG FEES	95.00
															WARRANT TOTAL	\$180.00
20247309	000034/	KYCOERA														
		200211	PO-200353	1.	01-0000-0-5620.00-1110-1010-107-000-000									55E1521029		1,214.22
			PV-200064		01-9040-0-4300.00-1110-1010-106-000-000									55E1517474		117.73
															WARRANT TOTAL	\$1,331.95
20247310	070818/	LANGUAGE PEOPLE INC														
		200238	PO-200217	1.	01-0000-0-5840.00-0000-7110-700-000-000									138364		160.72
		200238		1.	01-0000-0-5840.00-0000-7110-700-000-000									138830		138.32
		200238		2.	01-0000-0-5840.00-1110-2700-700-000-000									136574		75.00

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0017 DD09272019  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
	200238		2.	01-0000-0-5840.00-1110-2700-700-000-000										137366		1,250.10
	200238		2.	01-0000-0-5840.00-1110-2700-700-000-000										140039		278.04
	200238		2.	01-0000-0-5840.00-1110-2700-700-000-000										137349		124.32
	200238		3.	01-6500-0-5840.00-5770-1100-700-000-000										140282A		3,770.28
	200238		3.	01-6500-0-5840.00-5770-1100-700-000-000										140598		311.64
	200238		3.	01-6500-0-5840.00-5770-1100-700-000-000										138375		201.46
	200238		3.	01-6500-0-5840.00-5770-1100-700-000-000										137348		1,110.62
	200238		3.	01-6500-0-5840.00-5770-1100-700-000-000										140587		6,936.30
	200238		3.	01-6500-0-5840.00-5770-1100-700-000-000										136599		1,031.58
	200238		3.	01-6500-0-5840.00-5770-1100-700-000-000										138367		904.54
				WARRANT TOTAL												\$16,292.92
20247311	070510/01	LOZANO SMITH														
		PV-200065		01-0000-0-5829.00-0000-7100-700-000-000										000601		531.00
				WARRANT TOTAL												\$531.00
20247312	000180/	MARIN COUNTY OFFICE OF ED														
		PV-200066		01-6500-0-5840.00-5770-1100-700-000-000										191194		9,894.85
				WARRANT TOTAL												\$9,894.85
20247313	004202/	RACHELLE MARTIN														
		PV-200067		01-4035-0-5200.00-1110-2140-107-000-000											AUGUST MILEAGE	20.13
				WARRANT TOTAL												\$20.13
20247314	070607/	SNOW MCISAAC														
		PV-200069		01-0000-0-5200.00-1110-1010-420-000-000											AUGUST MILEAGE	19.95
				WARRANT TOTAL												\$19.95
20247315	071314/	GLENDIA MEJIA-RUBIO														
		PV-200070		01-9642-0-5200.00-8100-5000-108-144-000											MILEAGE	52.20
				WARRANT TOTAL												\$52.20

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0017 DD09272019  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20247316	070015/	JEANNIE MOODY													
		PV-200071	01	0000	0	5200	00	0000	7200	700	000	000		AUGUST & SEPTEMBER MILEAGE	164.37
														WARRANT TOTAL	\$164.37
20247317	070038/	LARISSA MORELJ													
		PV-200072	01	0000	0	5200	00	1110	1010	420	000	000		AUGUST MILEAGE	19.95
		PV-200073	01	4035	0	5200	00	1110	2140	420	000	000		CONFERENCE MILEAGE	145.00
		PV-200074	01	4035	0	5200	00	1110	2140	420	000	000		CONFERENCE EXPENSES	267.23
														WARRANT TOTAL	\$432.18
20247318	071392/	JENNIFER MURPHY													
		200408 PO-200367	1.	01	7010	0	5200	00	1471	1010	420	000	000	JULY & AUGUST MILEAGE	148.38
		200391 PO-200368	1.	01	7010	0	4300	00	1471	1010	420	000	000	FLORAL AND AG CHEM SUPPLIES	105.68
		200391	1.	01	7010	0	4300	00	1471	1010	420	000	000	FLORAL SUPPLIES	68.69
		200391	1.	01	7010	0	4300	00	1471	1010	420	000	000	CHEM/BIO ACTIVITY	90.71
														WARRANT TOTAL	\$413.46
20247319	003305/	JENNIFER E OSTERHOLT-WARNER													
		PV-200075	01	4035	0	5200	00	1110	2140	107	000	000		AUGUST MILEAGE	19.95
														WARRANT TOTAL	\$19.95
20247320	070878/	ASHLEY RICH													
		PV-200076	01	9040	0	5200	00	1110	1010	106	000	000		AUGUST MILEAGE	29.00
														WARRANT TOTAL	\$29.00
20247321	004412/	MELISSA RILEY													
		PV-200077	01	9040	0	5200	00	1110	1010	106	000	000		AUGUST MILEAGE	29.00
														WARRANT TOTAL	\$29.00
20247322	004481/	GILBERTO RODRIGUEZ													
		PV-200078	01	9642	0	4300	00	1110	1010	108	144	000		HOTDOGS FOR BACK TO SCHOOL NI	140.13
														WARRANT TOTAL	\$140.13
20247323	071192/	TALYHA ROMO													
		PV-200079	01	0000	0	5200	00	1110	1010	420	000	000		AUGUST MILEAGE	19.95

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 BATCH: 0017 DD09272019  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
WARRANT TOTAL															\$19.95
20247324	002531/	Laurie M Rubin													
		PV-200081		01	0000	0	5200	00	0000	2700	700	000	000	AUGUST MILEAGE	48.84
WARRANT TOTAL															\$48.84
20247325	070692/	Dominic Sachel													
	200445	PO-200437	1.	01	0000	0	4300	00	1130	4200	420	000	000	CLASS MATERIALS AND SUPPLIES	27.02
		PV-200082		01	0000	0	5200	00	1130	4200	420	000	000	AUGUST MILEAGE	64.26
WARRANT TOTAL															\$91.28
20247326	070540/	Araceli Sanchez													
		PV-200068		01	0000	0	5200	00	0000	2700	420	000	000	AUGUST MILEAGE	19.95
WARRANT TOTAL															\$19.95
20247327	070749/	Estela Sanchez													
		PV-200083		01	0000	0	5200	00	1110	1010	420	000	000	AUGUST MILEAGE	39.90
WARRANT TOTAL															\$39.90
20247328	004431/	Laurie Schmitt													
		PV-200084		01	0000	0	5200	00	1110	1010	105	000	000	AUGUST MILEAGE	37.12
WARRANT TOTAL															\$37.12
20247329	002779/	School Specialty													
	200325	PO-200272	1.	01	1100	0	4300	00	1110	1010	108	000	000	208123376048	83.05
WARRANT TOTAL															\$83.05
20247330	071420/	Katelynn Scott													
		PV-200085		01	0000	0	5200	00	1110	1010	107	000	000	AUGUST MILEAGE	57.77
				01	4035	0	5200	00	1110	2140	107	000	000	AUGUST MILEAGE	19.95
WARRANT TOTAL															\$77.72
20247331	004091/	Shoreline Acres Inc													
		PV-200086		01	9642	0	5840	00	0001	1010	107	144	000	MOMMY & ME	2,500.00
				01	9642	0	5840	00	0001	1010	107	144	000	HOME VISITATION	7,226.00
				01	9642	0	5840	00	0001	1010	107	144	000	SCHOLARSHIPS	12,167.00

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0017 DD09272019  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
WARRANT TOTAL															\$21,893.00
20247332	002723/	SILYCO													
		PV-200087		01-0000-0-5840.00-0000-7200-700-000-000										JULY2019	8,500.00
				01-0000-0-5840.00-0000-7200-700-000-000										AUG2019	8,500.00
WARRANT TOTAL															\$17,000.00
20247333	071185/	SOCIAL ADVOCATES FOR YOUTH													
		PV-200089		01-0000-0-5840.00-1110-3110-700-000-000										2793	4,551.25
WARRANT TOTAL															\$4,551.25
20247334	070855/	ANNE SPITLER-KASHUBA													
		PV-200088		01-0000-0-5200.00-0000-2700-700-000-000										AUGUST MILEAGE	59.33
WARRANT TOTAL															\$59.33
20247335	070415/	THE BANK OF NEW YORK MELLON													
		PV-200053		01-0000-0-5839.00-0000-7110-700-000-000										252-2218857	750.00
WARRANT TOTAL															\$750.00
20247336	071235/	TRANSTRAKS													
		PV-200090		01-0000-0-5839.00-1110-3600-740-000-000										ANNUAL COST 3328	5,135.00
WARRANT TOTAL															\$5,135.00
20247337	070693/	JUDY VAN EVERA													
		PV-200091		01-9040-0-4300.00-1110-1010-108-000-000										PLASTIC BINS	97.23
WARRANT TOTAL															\$97.23
20247338	071088/	CARLOS VASQUEZ													
		PV-200092		01-0000-0-5200.00-1110-1010-420-000-000										AUGUST MILEAGE	19.95
WARRANT TOTAL															\$19.95
20247339	003224/	DAVID W WHITNEY													
		PV-200093		01-9040-0-4300.00-1110-1010-108-000-000										2 PAIRS OF EARPLUGS	61.02
		PV-200094		01-4035-0-5200.00-1110-2140-108-000-000										CONFERENCE EXPENSES	1,072.34
WARRANT TOTAL															\$1,133.36
20247340	071364/	WIDEX USA INC													
	200372	PO-200387	1.	01-6500-0-4300.00-5770-1100-107-000-000										ORD-3271524-000	230.09

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0017 DD09272019  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
-----						
WARRANT TOTAL						\$230.09
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	49	TOTAL AMOUNT OF CHECKS:	\$101,064.90*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	49	TOTAL AMOUNT:	\$101,064.90*



DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0017 DD09272019  
 FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
20247341	000970/	ROTO ROOTER PLUMBING				
		PV-200080	13-5310-0-5839.00-0000-3700-700-000-000		14245052	290.00
			WARRANT TOTAL			\$290.00
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	1	TOTAL AMOUNT OF CHECKS:	\$290.00*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	1	TOTAL AMOUNT:	\$290.00*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0017 DD09272019  
 FUND : 21 BUILDING FUND #1 (BOND PROCDs)

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20247342	003414/	AXIA ARCHITECTS														
	200535	PO-200540	1.		21-0000-0-6200.00-0000-8500-105-800-000									10218		4,321.46
	200535		4.		21-0000-0-6200.00-0000-8500-106-800-000									10216		10,325.50
	200535		2.		21-0000-0-6200.00-0000-8500-107-800-000									10215		22,052.57
	200535		3.		21-0000-0-6200.00-0000-8500-108-800-000									10217		24,390.15
	200535		5.		21-0000-0-6200.00-0000-8500-420-800-000									10237		34,213.47
					WARRANT TOTAL											\$95,303.15
20247343	071415/	BHM CONSTRUCTION INC														
	200544	PO-200531	1.		21-0000-0-6200.00-0000-8500-107-800-000									002		1,086.00
	200544		1.		21-0000-0-6200.00-0000-8500-107-800-000									001		24,753.00
	200544		1.		21-0000-0-6200.00-0000-8500-107-800-000									003		1,937.00
					WARRANT TOTAL											\$27,776.00
20247344	070707/	CENTRAL VALLEY ENVIRONMENTAL														
	200459	PO-200458	1.		21-0000-0-6200.00-0000-8500-107-800-000									6134		5,800.00
					WARRANT TOTAL											\$5,800.00
20247345	071413/	D.S. BAXLEY INC														
	200542	PO-200530	1.		21-0000-0-6200.00-0000-8500-107-800-000									09119		46,735.25
					WARRANT TOTAL											\$46,735.25
20247346	004095/	GREYSTONE WEST COMPANY														
	200461	PO-200459	1.		21-0000-0-6200.00-0000-8500-107-800-000									2019-004		7,545.19
					WARRANT TOTAL											\$7,545.19
20247347	070278/	JERRY THOMPSON AND SONS														
	200458	PO-200456	1.		21-0000-0-6200.00-0000-8500-107-800-000									20608		23,200.00
					WARRANT TOTAL											\$23,200.00
20247348	070289/	MICHAEL FORD INC														
	200464	PO-200481	1.		21-0000-0-6200.00-0000-8500-108-800-000									12067		12,200.00
	200534	PO-200529	1.		21-0000-0-6200.00-0000-8500-107-800-000									12093		18,200.00

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0017 DD09272019  
 FUND : 21 BUILDING FUND #1 (BOND PROCD)

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
WARRANT TOTAL															\$30,400.00
20247349	071352/	ROBERT E. GERHOLD													
	200473	PO-200449	1.	21-0000-0-6200.00-0000-8500-420-800-000									7243(2)		812.00
	200472	PO-200454	1.	21-0000-0-6200.00-0000-8500-105-800-000									7253		796.00
	200471	PO-200455	1.	21-0000-0-6200.00-0000-8500-107-800-000									7152(2)		200.00
	200468	PO-200460	1.	21-0000-0-6200.00-0000-8500-420-800-000									7243		958.00
	200466	PO-200462	1.	21-0000-0-6200.00-0000-8500-107-800-000									7207		572.00
	200469	PO-200482	1.	21-0000-0-6200.00-0000-8500-108-800-000									7254		996.00
	200470	PO-200483	1.	21-0000-0-6200.00-0000-8500-106-800-000									7255		569.00
WARRANT TOTAL															\$4,903.00
*** FUND	TOTALS ***														
				TOTAL NUMBER OF CHECKS:		8							TOTAL AMOUNT OF CHECKS:		\$241,662.59*
				TOTAL ACH GENERATED:		0							TOTAL AMOUNT OF ACH:		\$ .00*
				TOTAL EFT GENERATED:		0							TOTAL AMOUNT OF EFT:		\$ .00*
				TOTAL PAYMENTS:		8							TOTAL AMOUNT:		\$241,662.59*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0017 DD09272019  
 FUND : 73 FOUNDATION TRUST FUND #1

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20247350	071379/	LUZ CERVANTES MEDINA													
	200278	PO-200246	1.	73-0000-0-5860.00-8100-5000-420-513-000										ANNIE ROOK MEMORIAL SCHOLAR	500.00
	200270	PO-200260	1.	73-0000-0-5860.00-8100-5000-420-522-000										MECHA SCHOLAR	500.00
														WARRANT TOTAL	\$1,000.00
***	FUND	TOTALS ***													
														TOTAL NUMBER OF CHECKS:	1
														TOTAL ACH GENERATED:	0
														TOTAL EFT GENERATED:	0
														TOTAL PAYMENTS:	1
														TOTAL AMOUNT OF CHECKS:	\$1,000.00*
														TOTAL AMOUNT OF ACH:	\$ .00*
														TOTAL AMOUNT OF EFT:	\$ .00*
														TOTAL AMOUNT:	\$1,000.00*
***	BATCH	TOTALS ***													
														TOTAL NUMBER OF CHECKS:	59
														TOTAL ACH GENERATED:	0
														TOTAL EFT GENERATED:	0
														TOTAL PAYMENTS:	59
														TOTAL AMOUNT OF CHECKS:	\$344,017.49*
														TOTAL AMOUNT OF ACH:	\$ .00*
														TOTAL AMOUNT OF EFT:	\$ .00*
														TOTAL AMOUNT:	\$344,017.49*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0018 dd 100119  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20247351	070602/	AUS WEST LOCKBOX													
	200006	PO-200005	1.	01-0000-0-5520.00-0000-8200-107-000-000									792119072	070119-082619	555.00
	200095	PO-200088	1.	01-0000-0-5520.00-0000-8200-420-000-000									792119076	070119-082619	1,063.65
	200113	PO-200140	1.	01-0000-0-5520.00-0000-8200-106-000-000									792119074	070319-082819	130.05
	200171	PO-200157	1.	01-0000-0-5520.00-1110-8200-740-000-000									5583953	070119-082619	389.07
	200527	PO-200499	1.	01-0000-0-5520.00-0000-8200-105-000-000									5743309	070819-081919	753.16
				WARRANT TOTAL											\$2,890.93
20247352	070336/	BAY ALARM COMPANY													
	200379	PO-200320	1.	01-0000-0-5620.00-0000-8200-700-000-000									1673207		72.37
	200373	PO-200322	1.	01-0000-0-5620.00-0000-8200-105-000-000									16475864		70.36
	200373		1.	01-0000-0-5620.00-0000-8200-105-000-000									16475864		118.20
	200380	PO-200338	1.	01-0000-0-5620.00-0000-8200-740-000-000									16475210		49.25
	200380		1.	01-0000-0-5620.00-0000-8200-740-000-000									16477555		68.25
	200380		1.	01-0000-0-5620.00-0000-8200-740-000-000									16475210		64.75
	200380		1.	01-0000-0-5620.00-0000-8200-740-000-000									16477555		15.75
	200380		1.	01-0000-0-5620.00-0000-8200-740-000-000									16483107		58.97
	200374	PO-200339	1.	01-0000-0-5620.00-0000-8200-106-000-000									1314828		98.50
	200374		1.	01-0000-0-5620.00-0000-8200-106-000-000									16472825		54.96
	200377	PO-200340	1.	01-0000-0-5620.00-0000-8200-108-000-000									16478961		49.26
	200377		1.	01-0000-0-5620.00-0000-8200-108-000-000									1314728		101.86
	200377		1.	01-0000-0-5620.00-0000-8200-108-000-000									16476726		105.88
	200378	PO-200341	1.	01-0000-0-5620.00-0000-8200-420-000-000									16474354		175.13
	200378		1.	01-0000-0-5620.00-0000-8200-420-000-000									16483851		123.29
	200375	PO-200347	1.	01-0000-0-5620.00-0000-8200-107-000-000									1315028		96.50
	200375		1.	01-0000-0-5620.00-0000-8200-107-000-000									16481258		143.53

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0018 dd 100119  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
	200375	1.	01-0000-0-5620.00-0000-8200-107-000-000		16483731	99.22
			WARRANT TOTAL			\$1,566.03
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	2	TOTAL AMOUNT OF CHECKS:	\$4,456.96*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	2	TOTAL AMOUNT:	\$4,456.96*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0018 dd 100119  
 FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT			
20247353	070602/	AUS WEST LOCKBOX																
	200202	PO-200186	1.	13-5310-0-5520.00-0000-8200-700-000-000									792119073	070119-082619	588.00			
															\$588.00			
															WARRANT TOTAL			
20247354	003553/	CLOVER STORNETTA FARMS INC																
	200352	PO-200302	1.	13-5310-0-4700.00-0000-3700-700-000-000									5020099492	070819 071819	189.00			
															\$189.00			
															WARRANT TOTAL			
20247355	002930/	SYSCO SAN FRANCISCO INC																
	200186	PO-200170	1.	13-5310-0-4700.00-0000-3700-700-000-000									775940	090519-092619	4,238.87			
	200186		1.	13-5310-0-4700.00-0000-3700-700-000-000									099085	090319-092419	8,619.02			
															\$12,857.89			
															WARRANT TOTAL			
*** FUND	TOTALS ***																	
															TOTAL NUMBER OF CHECKS:	3	TOTAL AMOUNT OF CHECKS:	\$13,634.89*
															TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
															TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
															TOTAL PAYMENTS:	3	TOTAL AMOUNT:	\$13,634.89*
*** BATCH	TOTALS ***																	
															TOTAL NUMBER OF CHECKS:	5	TOTAL AMOUNT OF CHECKS:	\$18,091.85*
															TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
															TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
															TOTAL PAYMENTS:	5	TOTAL AMOUNT:	\$18,091.85*
*** DISTRICT	TOTALS ***																	
															TOTAL NUMBER OF CHECKS:	64	TOTAL AMOUNT OF CHECKS:	\$362,109.34*
															TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
															TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
															TOTAL PAYMENTS:	64	TOTAL AMOUNT:	\$362,109.34*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0019 dd 100319  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20247754	070796/	CON E SOLUTIONS													
	200570	PO-200547	1.	01-0000-0-5840.00-0000-7200-700-000-000										070119-093019	656.25 \$656.25
														WARRANT TOTAL	
20247755	003834/	CROWN TROPHY PETALUMA													
	200203	PO-200187	1.	01-0000-0-5840.00-0000-7110-700-000-000										31484	9.74 \$9.74
														WARRANT TOTAL	
20247756	071421/	AMY HALE													
		PV-200095		01-0000-0-5200.00-1110-1010-420-000-000										AUGUST MILEAGE	19.95 \$19.95
														WARRANT TOTAL	
20247757	002216/	LUTHER BURBANK CENTER													
	200590	PO-200558	1.	01-1100-0-5819.00-1110-1010-105-000-000										JOSH RILSEY BODEGA BAY SCHL	162.00 \$162.00
														WARRANT TOTAL	
20247758	070607/	SNOW MCISAAC													
		PV-200096		01-4035-0-5200.00-1110-2140-420-000-000										WORKSHOP EXPENSE- MILEAGE	216.80 \$216.80
														WARRANT TOTAL	
20247759	071420/	KATELYNN SCOTT													
		PV-200097		01-9641-0-4300.00-1110-1010-106-000-000										BOOKS FOR FAMILY NIGHT	299.22 \$299.22
														WARRANT TOTAL	
*** FUND	TOTALS ***			TOTAL NUMBER OF CHECKS:		6								TOTAL AMOUNT OF CHECKS:	\$1,363.96*
				TOTAL ACH GENERATED:		0								TOTAL AMOUNT OF ACH:	\$ .00*
				TOTAL EFT GENERATED:		0								TOTAL AMOUNT OF EFT:	\$ .00*
				TOTAL PAYMENTS:		6								TOTAL AMOUNT:	\$1,363.96*



DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0019 dd 100319  
 FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20247760	004125/	7UP/RC S CALIF & 7UP BTLG SF														
	200188	PO-200172	1.	13-5310-0-4700.00-0000-3700-700-000-000											3497712547	104.80
															WARRANT TOTAL	\$104.80
20247761	002520/	COTATI FOOD SERVICE														
	200351	PO-200301	1.	13-5310-0-4700.00-0000-3700-700-000-000											090519-092619	2,645.16
															WARRANT TOTAL	\$2,645.16
*** FUND	TOTALS ***															
															TOTAL NUMBER OF CHECKS:	2
															TOTAL AMOUNT OF CHECKS:	\$2,749.96*
															TOTAL ACH GENERATED:	0
															TOTAL AMOUNT OF ACH:	\$ .00*
															TOTAL EFT GENERATED:	0
															TOTAL AMOUNT OF EFT:	\$ .00*
															TOTAL PAYMENTS:	2
															TOTAL AMOUNT:	\$2,749.96*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0019 dd 100319  
 FUND : 21 BUILDING FUND #1 (BOND PROCDS)

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20247762	003414/	AXIA ARCHITECTS														
	200535	PO-200540	1.	21	0000	0	6200	00	0000	8500	105	800	000		INV # 10278	2,881.81
	200535		4.	21	0000	0	6200	00	0000	8500	106	800	000		INV # 10286	3,344.35
	200535		4.	21	0000	0	6200	00	0000	8500	106	800	000		INV # 10259	35,525.11
	200535		2.	21	0000	0	6200	00	0000	8500	107	800	000		INV # 10285	16,165.72
	200535		2.	21	0000	0	6200	00	0000	8500	107	800	000		INV # 10287	25,413.79
															WARRANT TOTAL	\$83,330.78
20247763	001015/	CONKLIN BROS														
	200575	PO-200546	1.	21	0000	0	6200	00	0000	8500	740	800	000		6123	9,072.66
															WARRANT TOTAL	\$9,072.66
*** FUND	TOTALS ***															
															TOTAL NUMBER OF CHECKS:	2
															TOTAL ACH GENERATED:	0
															TOTAL EFT GENERATED:	0
															TOTAL PAYMENTS:	2
															TOTAL AMOUNT OF CHECKS:	\$92,403.44*
															TOTAL AMOUNT OF ACH:	\$ .00*
															TOTAL AMOUNT OF EFT:	\$ .00*
															TOTAL AMOUNT:	\$92,403.44*
*** BATCH TOTALS ***																
															TOTAL NUMBER OF CHECKS:	10
															TOTAL ACH GENERATED:	0
															TOTAL EFT GENERATED:	0
															TOTAL PAYMENTS:	10
															TOTAL AMOUNT OF CHECKS:	\$96,517.36*
															TOTAL AMOUNT OF ACH:	\$ .00*
															TOTAL AMOUNT OF EFT:	\$ .00*
															TOTAL AMOUNT:	\$96,517.36*
*** DISTRICT TOTALS ***																
															TOTAL NUMBER OF CHECKS:	10
															TOTAL ACH GENERATED:	0
															TOTAL EFT GENERATED:	0
															TOTAL PAYMENTS:	10
															TOTAL AMOUNT OF CHECKS:	\$96,517.36*
															TOTAL AMOUNT OF ACH:	\$ .00*
															TOTAL AMOUNT OF EFT:	\$ .00*
															TOTAL AMOUNT:	\$96,517.36*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0020 dd 100919  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20248203	002069/	A Z BUS SALES INC													
	200135	PO-200096	1.	01-0000-0-4316.00-1110-3600-740-000-000									SH267		1,203.83
															\$1,203.83
20248204	071395/	AACTION RENTS													
	200267	PO-200278	1.	01-0000-0-5605.00-0000-7200-420-000-000									415758-1		3,270.72
															\$3,270.72
20248205	071052/	DIESEL EMISSIONS SERVICE													
	200148	PO-200109	1.	01-0000-0-4316.00-1110-3600-740-000-000									2-8739		173.23
															\$173.23
20248206	071203/	DIESEL EXHAUST SERVICES													
	200147	PO-200108	1.	01-0000-0-5610.00-1110-3600-740-000-000									35706D		299.00
	200147		1.	01-0000-0-5610.00-1110-3600-740-000-000									35626D		700.00
	200147		1.	01-0000-0-5610.00-1110-3600-740-000-000									35672D		299.00
															\$1,298.00
20248207	000359/	MARIN COUNTY TAX COLLECTOR													
	200139	PO-200100	1.	01-0000-0-4301.00-0000-8100-700-000-000									183095		781.53
	200139		1.	01-0000-0-4301.00-0000-8100-700-000-000									183109		1,035.79
	200139		2.	01-0000-0-4301.00-1110-3600-740-000-000									183109		281.01
	200139		2.	01-0000-0-4301.00-1110-3600-740-000-000									183095		123.41
															\$2,221.74
20248208	071295/	NORCAL MOBILE TRUCK ALIGNMENT													
	200545	PO-200520	1.	01-0000-0-5610.00-1110-3600-740-000-000									0441		775.00
															\$775.00
20248209	000708/	NORTH BAY PETROLEUM													
	200158	PO-200119	1.	01-0000-0-4301.00-1110-3600-740-000-000									070319-082119		21,030.69
															\$21,030.69
20248210	003005/	SONOMA COUNTY OFFICE OF ED													
	200321	PO-200270	1.	01-0000-0-5829.00-0000-7100-700-000-000									IN20-00582		294.00

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0020 dd 100919  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
-----						
WARRANT TOTAL						\$294.00
20248211	071289/	WEX BANK				
	200138	PO-200099	1. 01-0000-0-4301.00-1110-3600-740-000-000		0201-00-109500-9	579.25
WARRANT TOTAL						\$579.25
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	9	TOTAL AMOUNT OF CHECKS:	\$30,846.46*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	9	TOTAL AMOUNT:	\$30,846.46*
*** BATCH	TOTALS ***		TOTAL NUMBER OF CHECKS:	9	TOTAL AMOUNT OF CHECKS:	\$30,846.46*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	9	TOTAL AMOUNT:	\$30,846.46*
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF CHECKS:	9	TOTAL AMOUNT OF CHECKS:	\$30,846.46*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$.00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$.00*
			TOTAL PAYMENTS:	9	TOTAL AMOUNT:	\$30,846.46*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0021 101019DD  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20249595	001499/	GUADALUPE APARICIO													
	200596	PO-200588	1.	01-6500-0-5200.00-5750-3600-700-745-000										AUGUST MILEAGE	454.72
	200596		1.	01-6500-0-5200.00-5750-3600-700-745-000										SEP MILEAGE	1,104.32
	200596		1.	01-6500-0-5200.00-5750-3600-700-745-000										JULY MILEAGE	909.44
				WARRANT TOTAL											\$2,468.48
20249596	001649/	APPLE COMPUTER INC													
	200293	PO-200265	2.	01-6387-0-4400.00-1470-1010-420-000-000										AA33424100	1,355.97
	200293		1.	01-6387-0-4400.00-1471-1010-420-000-000										AA34183037	149.39
	200293		1.	01-6387-0-4400.00-1471-1010-420-000-000										AA33424100	1,206.57
	200128	PO-200344	1.	01-9040-0-4400.00-1110-1010-107-000-000										AA35626407	183.00
	200128		1.	01-9040-0-4400.00-1110-1010-107-000-000										AA36299732	74.69
	200128		1.	01-9040-0-4400.00-1110-1010-107-000-000										AA36151326	1,497.77
	200515	PO-200484	2.	01-0000-0-4400.00-0000-7200-700-000-000										AA41190028	1,497.77
	200515		2.	01-0000-0-4400.00-0000-7200-700-000-000										AA41028706	74.69
				WARRANT TOTAL											\$6,039.85
20249597	070670/	DEE LYNN ARMSTRONG													
	200489	PO-200468	1.	01-9040-0-5200.00-1110-1010-106-000-000										SEP MILEAGE	46.40
				WARRANT TOTAL											\$46.40
20249598	071404/	ASEBA													
	200452	PO-200439	1.	01-6500-0-4300.00-5770-1100-700-000-000										178224A	293.00
				WARRANT TOTAL											\$293.00
20249599	071410/	DAISY BARRAGAN													
	200497	PO-200507	1.	01-9040-0-5200.00-1110-1010-106-000-000										SEP MILEAGE	81.72
				WARRANT TOTAL											\$81.72
20249600	070990/	KELLY BUTLER													
	200518	PO-200504	1.	01-0000-0-5200.00-1110-1010-105-000-000										SEP MILEAGE	71.46
				WARRANT TOTAL											\$71.46

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0021 101019DD  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20249601	001927/	CITY SEWER PUMPING INC													
		PV-200109				01-0000-0-5540.00-0000-8200-108-000-000								CITY SEWER PLUMBING	1,560.00
														WARRANT TOTAL	\$1,560.00
20249602	070851/	MARIA CONTRERES-DIAZ													
		200597 PO-200589	1.			01-6500-0-5200.00-5770-3600-700-758-000								AUGUST MILEAGE	243.60
		200597	1.			01-6500-0-5200.00-5770-3600-700-758-000								JULY MILEAGE	243.60
														WARRANT TOTAL	\$487.20
20249603	002553/	DANCE PALACE													
		200598 PO-200575	1.			01-9642-0-5840.00-1110-1010-108-144-000								GR0719-42	4,009.00
														WARRANT TOTAL	\$4,009.00
20249604	071306/	ASHLEY DUMBRA													
		200434 PO-200443	1.			01-1100-0-4300.00-1110-1010-108-000-000								TAPE	6.16
		200482 PO-200535	1.			01-9040-0-5200.00-1110-1010-106-000-000								SEP MILEAGE	86.30
														WARRANT TOTAL	\$92.46
20249605	070806/	MIKE FRITSCHE													
		200517 PO-200500	1.			01-0000-0-5200.00-1110-1010-105-000-000								SEP MILEAGE	53.59
														WARRANT TOTAL	\$53.59
20249606	001624/	DOLORES GONZALEZ													
		200123 PO-200154	1.			01-0000-0-5200.00-1110-1010-106-000-000								SEP MILEAGE	60.90
														WARRANT TOTAL	\$60.90
20249607	071421/	AMY HALE													
		PV-200110				01-0000-0-5200.00-1110-1010-420-000-000								SEP MILEAGE	19.72
														WARRANT TOTAL	\$19.72
20249608	000063/	HOUGHTON MIFFLIN CO													
		200052 PO-200287	1.			01-0000-0-4100.00-1110-1010-420-000-000								954579229	2,004.36
		200052	1.			01-0000-0-4100.00-1110-1010-420-000-000								95481738	485.54
		200052	1.			01-0000-0-4100.00-1110-1010-420-000-000								954584131	3,932.74
		200053 PO-200297	1.			01-0000-0-4100.00-1110-1010-420-000-000								954521314	1,240.00

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0021 101019DD  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
WARRANT TOTAL																\$7,662.64
20249609	071283/	RACHAEL KOBE														
	200083	PO-200293	1.	01	0000	0	5200	00	0000	2700	420	000	000		CONFERENCE MILEAGE	178.76
WARRANT TOTAL																\$178.76
20249610	070116/	LOWE'S														
	200079	PO-200075	1.	01	0000	0	4300	00	0000	8110	420	000	000	993636		428.20
WARRANT TOTAL																\$428.20
20249611	071419/	MARIN ART & GARDEN CENTER														
	200546	PO-200570	1.	01	1100	0	5819	00	1110	1010	108	000	000		WEST MARIN SCHOOL UNDERWOOD	165.00
WARRANT TOTAL																\$165.00
20249612	071314/	GLENDIA MEJIA-RUBIO														
	200432	PO-200465	1.	01	1100	0	4300	00	1110	1010	106	000	000		SUPPLIES	59.03
	200495	PO-200472	1.	01	0000	0	5200	00	1110	1010	108	000	000		SEPTEMBER MILEAGE	19.95
WARRANT TOTAL																\$78.98
20249613	071392/	JENNIFER MURPHY														
	200408	PO-200367	1.	01	7010	0	5200	00	1471	1010	420	000	000		SEP MILEAGE	88.51
WARRANT TOTAL																\$88.51
20249614	002297/	NORTHBAY OFFICIALS														
	200578	PO-200565	1.	01	0000	0	5840	00	1130	4200	420	000	000	31		2,875.00
WARRANT TOTAL																\$2,875.00
20249615	002104/	NORTHBAY SOCCER REFEREE ASSOC														
	200604	PO-200582	1.	01	0000	0	5840	00	1130	4200	420	000	000		INV2019018	3,384.80
WARRANT TOTAL																\$3,384.80
20249616	071195/	PACIFIC SLOPE TREE COOPERATIVE														
	PV-200111			01	0000	0	5840	00	0000	8200	700	000	000		DISPOSE WOOD FROM PGE TREE WRK	3,406.00
WARRANT TOTAL																\$3,406.00
20249617	003808/	PAPERMILL CREEK CHILDREN'S														
	200567	PO-200561	2.	01	9642	0	4300	00	1110	1010	108	144	000	1		2,500.00

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0021 101019DD  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
	200567		1.		01-9642-0-5840.00-1110-1010-108-144-000									1		2,500.00
	200568	PO-200562	1.		01-9642-0-5840.00-1110-1010-108-144-000									2		18,000.00
	200569	PO-200563	1.		01-9642-0-5840.00-1110-1010-108-144-000									3		8,000.00
					WARRANT TOTAL											\$31,000.00
20249618	003712/	PCD														
		PV-200112			01-0000-0-5610.00-0000-8110-700-000-000										TROUBLESHOOT BELL CLOCK SYSTEM	917.69
					WARRANT TOTAL											\$917.69
20249619	070878/	ASHLEY RICH														
	200494	PO-200471	1.		01-0000-0-5200.00-1110-1010-106-000-000										SEP MILEAGE	83.29
					WARRANT TOTAL											\$83.29
20249620	001498/	CELESTINE M RIGHETTI														
	200516	PO-200508	1.		01-0000-0-4300.00-1110-1010-420-000-000										GARDEN- PLANTS FERTILIZER	163.11
		PV-200113			01-0000-0-5200.00-1110-1010-420-000-000										SUPPLIES FOR CONCESSION STAND	38.74
					WARRANT TOTAL											\$201.85
20249621	004412/	MELISSA RILEY														
	200490	PO-200469	1.		01-9040-0-5200.00-1110-1010-106-000-000										SEP MILEAGE	138.00
					WARRANT TOTAL											\$138.00
20249622	004481/	GILBERTO RODRIGUEZ														
		PV-200114			01-9642-0-4300.00-1110-1010-108-144-000										FOOD FOR LITERACY NIGHT	636.69
					WARRANT TOTAL											\$636.69
20249623	071112/	RYLAND CONSULTING														
		PV-200118			01-0000-0-5840.00-0000-7200-700-000-000									2469		12,440.00
					WARRANT TOTAL											\$12,440.00
20249624	071422/	KATELYNN SCOTT														
		PV-200115			01-4035-0-5200.00-1110-2140-107-000-000										SEPTEMBER MILEAGE	82.82
					WARRANT TOTAL											\$82.82
20249625	003428/	SONOMARIN LANDSCAPE MATERIALS														
		PV-200116			01-0000-0-4300.00-0000-8110-106-000-000										SAND FOR SANDBOXES	225.16



DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0021 101019DD  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
WARRANT TOTAL																\$225.16
20249626	070855/	ANNE SPITLER-KASHUBA														
	200589	PO-200578	1.	01-	6500-0-	5200.00-	5770-	1100-	700-	000-	000-				SEP MILEAGE	203.29
WARRANT TOTAL																\$203.29
20249627	071402/	SIERA TAYLOR														
	200521	PO-200494	1.	01-	0000-0-	5200.00-	1110-	1010-	105-	000-	000-				SEP MILEAGE	8.93
		PV-200117		01-	4035-0-	5200.00-	1110-	2140-	107-	000-	000-				SEP MILEAGE	42.92
WARRANT TOTAL																\$51.85
20249628	070989/	TIAA BANK														
	200255	PO-200304	1.	01-	0000-0-	5605.00-	1110-	1010-	420-	000-	000-				20327991	216.91
	200255		1.	01-	0000-0-	5605.00-	1110-	1010-	420-	000-	000-				20327991	280.16
	200256	PO-200305	1.	01-	0000-0-	5605.00-	1110-	1010-	420-	000-	000-				20219668	666.92
	200256		1.	01-	0000-0-	5605.00-	1110-	1010-	420-	000-	000-				20219668	666.92
	200256		1.	01-	0000-0-	5605.00-	1110-	1010-	420-	000-	000-				20219668	666.92
	200252	PO-200357	1.	01-	0000-0-	5605.00-	1110-	1010-	107-	000-	000-				20219679	335.58
	200252		1.	01-	0000-0-	5605.00-	1110-	1010-	107-	000-	000-				20219679	397.65
	200252		1.	01-	0000-0-	5605.00-	1110-	1010-	107-	000-	000-				20219679	335.58
	200253	PO-200360	1.	01-	0000-0-	5605.00-	1110-	1010-	107-	000-	000-				20219663	244.92
	200253		1.	01-	0000-0-	5605.00-	1110-	1010-	107-	000-	000-				20219663	264.92
	200398	PO-200362	1.	01-	0000-0-	5605.00-	1110-	3600-	740-	000-	000-				20210105	95.10
	200398		1.	01-	0000-0-	5605.00-	1110-	3600-	740-	000-	000-				20210105	95.10
WARRANT TOTAL																\$4,266.68
*** FUND TOTALS ***			TOTAL NUMBER OF CHECKS:		34	TOTAL AMOUNT OF CHECKS:		\$83,798.99*								
			TOTAL ACH GENERATED:		0	TOTAL AMOUNT OF ACH:		\$ .00*								
			TOTAL EFT GENERATED:		0	TOTAL AMOUNT OF EFT:		\$ .00*								
			TOTAL PAYMENTS:		34	TOTAL AMOUNT:		\$83,798.99*								

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0021 101019DD  
 FUND : 12 CHILD DEVELOPMENT FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20249629	004091/	SHORELINE ACRES INC														
	200602	PO-200580	2.	12-6105-0-5840.00-0001-1010-105-000-000										BB	PRESCHOOL WAGES 2019-20	71,764.73
	200602		1.	12-6105-0-5840.00-0001-2700-105-000-000										BB	PRESCHOOL WAGES 2019-20	23,921.58
				WARRANT TOTAL												\$95,686.31
*** FUND	TOTALS ***															
																TOTAL NUMBER OF CHECKS: 1
																TOTAL AMOUNT OF CHECKS: \$95,686.31*
																TOTAL ACH GENERATED: 0
																TOTAL AMOUNT OF ACH: \$.00*
																TOTAL AMOUNT OF EFT: \$.00*
																TOTAL AMOUNT: \$95,686.31*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0021 101019DD  
 FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20249630	004125/	7UP/RC S CALIF & 7UP BTLG SF														
	200188	PO-200172	1.	13	5310	0	4700	00	0000	3700	700	000	000		1576 3424 2283	419.20
															WARRANT TOTAL	\$419.20
*** FUND	TOTALS ***															
															TOTAL NUMBER OF CHECKS:	1
															TOTAL AMOUNT OF CHECKS:	\$419.20*
															TOTAL ACH GENERATED:	0
															TOTAL AMOUNT OF ACH:	\$ .00*
															TOTAL EFT GENERATED:	0
															TOTAL AMOUNT OF EFT:	\$ .00*
															TOTAL PAYMENTS:	1
															TOTAL AMOUNT:	\$419.20*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.

BATCH: 0021 101019DD

FUND : 21 BUILDING FUND #1 (BOND PROCDS)

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20249631	003414/	AXIA ARCHITECTS													
	200535	PO-200540	1.	21-0000-0-6200.00-0000-8500-105-800-000										inv # 10323	5,244.14
	200535		1.	21-0000-0-6200.00-0000-8500-105-800-000										INV # 10179	2,714.79
	200535		4.	21-0000-0-6200.00-0000-8500-106-800-000										10324	7,434.36
	200535		2.	21-0000-0-6200.00-0000-8500-107-800-000										INV# 10301	32,349.31
	200535		3.	21-0000-0-6200.00-0000-8500-108-800-000										INV# 10303	50,853.20
	200535		5.	21-0000-0-6200.00-0000-8500-420-800-000										INV# 10302	50,551.70
				WARRANT TOTAL											\$149,147.50
20249632	071413/	D.S. BAXLEY INC													
	200542	PO-200530	1.	21-0000-0-6200.00-0000-8500-107-800-000										INV# 02 - RETENTION PAYMENT	2,459.75
				WARRANT TOTAL											\$2,459.75
20249633	004095/	GREYSTONE WEST COMPANY													
	200573	PO-200577	1.	21-0000-0-6200.00-0000-8500-105-800-000										INV 2019-005	1,196.30
	200573		4.	21-0000-0-6200.00-0000-8500-106-800-000										INV # 2019-005	1,194.00
	200573		2.	21-0000-0-6200.00-0000-8500-107-800-000										INV # 2019-005	1,182.00
	200573		3.	21-0000-0-6200.00-0000-8500-108-800-000										INV # 2019-005	1,208.50
	200573		5.	21-0000-0-6200.00-0000-8500-420-800-000										INV 2019-005	50.80
	200573		6.	21-0000-0-6200.00-0000-8500-740-800-000										INV # 2019-005	4,102.84
				WARRANT TOTAL											\$8,934.44
*** FUND	TOTALS ***			TOTAL NUMBER OF CHECKS:										TOTAL AMOUNT OF CHECKS:	\$160,541.69*
				TOTAL ACH GENERATED:										TOTAL AMOUNT OF ACH:	\$ .00*
				TOTAL EFT GENERATED:										TOTAL AMOUNT OF EFT:	\$ .00*
				TOTAL PAYMENTS:										TOTAL AMOUNT:	\$160,541.69*
*** BATCH TOTALS	***			TOTAL NUMBER OF CHECKS:										TOTAL AMOUNT OF CHECKS:	\$340,446.19*
				TOTAL ACH GENERATED:										TOTAL AMOUNT OF ACH:	\$ .00*
				TOTAL EFT GENERATED:										TOTAL AMOUNT OF EFT:	\$ .00*
				TOTAL PAYMENTS:										TOTAL AMOUNT:	\$340,446.19*
*** DISTRICT TOTALS	***			TOTAL NUMBER OF CHECKS:										TOTAL AMOUNT OF CHECKS:	\$340,446.19*
				TOTAL ACH GENERATED:										TOTAL AMOUNT OF ACH:	\$ .00*
				TOTAL EFT GENERATED:										TOTAL AMOUNT OF EFT:	\$ .00*
				TOTAL PAYMENTS:										TOTAL AMOUNT:	\$340,446.19*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0022 OCTOBER 2019 - TMR  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20248516	000146/	ASSOC OF CA SCHOOL ADMINSTR													
		PV-200102		01	0000	0	5839	00	0000	7200	700	000	000	ACSA DUES 7/1/19-7/31/19	113.29
				01	0000	0	5839	00	0000	7200	700	000	000	ACSA DUES 8/1/19-8/31/19	113.29
				01	0000	0	5839	00	0000	7200	700	000	000	ACSA DUES 9/1/19-9/30/19	113.29
				01	0000	0	5839	00	0000	7200	700	000	000	ACSA DUES 10/1/19-10/31/19	113.29
														WARRANT TOTAL	\$453.16
20248517	070322/	CALIF VALUED TRUST													
		PV-200098		01	0000	0	9528	00	0000	0000	000	000	000	CERTIFICATED-DENTAL OCT 2019	5,304.85
				01	0000	0	9528	00	0000	0000	000	000	000	CLASSIFIED-DENTAL OCT 2019	4,391.86
				01	0000	0	9528	00	0000	0000	000	000	000	MANAGEMET-DENTAL OCT 2019	713.37
				01	0000	0	9529	00	0000	0000	000	000	000	CERTIFICATED-VISION OCT 2019	997.18
				01	0000	0	9529	00	0000	0000	000	000	000	CLASSIFIED-VISION OCT 2019	855.50
				01	0000	0	9529	00	0000	0000	000	000	000	MANAGEMENT-VISION OCT 2019	126.19
														WARRANT TOTAL	\$12,388.95
20248518	070280/	REDWOOD EMPIRE SCHOOLS INS GRP													
		PV-200099		01	0000	0	9526	00	0000	0000	000	000	000	BSC 733610P011000 OCT 2019	5,122.00
				01	0000	0	9526	00	0000	0000	000	000	000	BSC 733610P021000 OCT 2019	1,627.00
				01	0000	0	9526	00	0000	0000	000	000	000	BSC 733610P031000 OCT 2019	681.00
				01	0000	0	9526	00	0000	0000	000	000	000	BSC 733610P041000 OCT 2019	3,766.00
				01	0000	0	9526	00	0000	0000	000	000	000	KP604848-0154 OCT 2019	71,046.00
				01	0000	0	9526	00	0000	0000	000	000	000	KP604848-0155 OCT 2019	16,393.00
				01	0000	0	9526	00	0000	0000	000	000	000	KP604848-0156OCT 2019	40,322.00
				01	0000	0	9526	00	0000	0000	000	000	000	PRIOR MONTH ADJ	6,725.00
														WARRANT TOTAL	\$145,682.00
20248519	070280/02	RESIG													
		PV-200101		01	0000	0	9526	00	0000	0000	000	000	000	OCT 2019 NEW HIRE OPTUM HSA	12,000.00

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
BATCH: 0022 OCTOBER 2019 - TMR  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT		
															OCT 2019 NEW HIRE RCU HSA	4,500.00		
															WARRANT TOTAL	\$16,500.00		
20248520	070280/05	RESIG																
		PV-200100													BM-MED - OCT 2019	1,907.00		
															BM-DENTAL - OCT 2019	202.10		
															BM-VISION - OCT 2019	48.32		
															CERTIFICATED-MED - OCT 2019	4,039.50		
															CERTIFICATED-DENTAL OCT 2019	534.98		
															CERTIFICATED-VISION OCT 2019	127.10		
															CLASSIFIED-MED - OCT 2019	1,542.00		
															CLASSIFIED-DENTAL - OCT 2019	138.06		
															CLASSIFIED-VISION - OCT 2019	32.80		
															WARRANT TOTAL	\$8,571.86		
20248521	070301/	THE STANDARD																
		PV-200103													LIFE INSURANCE - JULY 2019	378.35		
															LIFE INSURANCE - AUG 2019	378.35		
															LIFE INSURANCE - SEPT 2019	378.35		
															LIFE INSURANCE - OCT 2019	378.35		
															WARRANT TOTAL	\$1,513.40		
*** FUND	TOTALS ***														TOTAL NUMBER OF CHECKS:	6	TOTAL AMOUNT OF CHECKS:	\$185,109.37*
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															TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
															TOTAL PAYMENTS:	6	TOTAL AMOUNT:	\$185,109.37*
*** BATCH	TOTALS ***														TOTAL NUMBER OF CHECKS:	6	TOTAL AMOUNT OF CHECKS:	\$185,109.37*
															TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
															TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
															TOTAL PAYMENTS:	6	TOTAL AMOUNT:	\$185,109.37*
*** DISTRICT	TOTALS ***														TOTAL NUMBER OF CHECKS:	6	TOTAL AMOUNT OF CHECKS:	\$185,109.37*
															TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
															TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
															TOTAL PAYMENTS:	6	TOTAL AMOUNT:	\$185,109.37*

## Jeannie Moody

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**From:** Jim Nederostek <jim.nederostek@shorelineunified.org> on behalf of Jim Nederostek  
**Sent:** Sunday, November 3, 2019 12:31 PM  
**To:** Jeannie Moody  
**Cc:** Bob Raines; Adam Jennings  
**Subject:** Thank You Shoreline

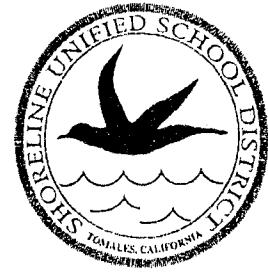
Thank you for giving me the opportunity to be a part of Tomales High School. It is with regret that I must provide notice of my intent to resign as the SDC teacher at Tomales High School effective 11/3/19. Please consider this a formal letter of resignation. I appreciate Shoreline Unified's consideration for the position and wish the district, students and personnel the best in the future.

Regards,

Jim Nederostek

# SHORELINE UNIFIED SCHOOL DISTRICT

P.O. Box 198 Tomales, California 94971 (707) 878-2266 FAX: (707) 878-2554



November 4, 2019

To: Jim Nederostek  
From: Bob Raines, Superintendent  
Re: Acceptance of Your Resignation

In accordance with Shoreline Unified School District Board Policy 4217.2, I accept your resignation as the Special Day Class Teacher at Tomales High School, effective November 3, 2019.

I hope that the future holds happiness for you and your family. I am sad to see you leave Shoreline. I understand that you are making a choice that is in your best interests, and those of your family, and I certainly support that.

I wish you good fortune in your future endeavors.

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TOMALES ELEMENTARY (707) 878-2214 FAX: 878-2467	BODEGA BAY ELEMENTARY (707) 875-2724 FAX: 675-2182	TOMALES HIGH SCHOOL SHORELINE HIGH SCHOOL INDEPENDENT STUDY SCHOOL (707) 878-2286 FAX: 878-2787	WEST MARIN ELEMENTARY (415) 663-1014 FAX: 663-8558	INVERNESS PRIMARY (415) 669-1018 FAX: 669-1581
				TRANSPORTATION (707) 878-2221



## Jeannie Moody

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**From:** Adam Jennings <adam.jennings@shorelineunified.org> on behalf of Adam Jennings  
**Sent:** Monday, November 4, 2019 10:07 AM  
**To:** Bob Raines  
**Cc:** Jim Nederostek; Jeannie Moody  
**Subject:** Re: Thank You Shoreline

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Hi Jim,

I echo Bob's well wishes, and thank you for your time and effort at Tomales High School. You will be missed by students and faculty alike.

I am not sure if you have any materials that you need to retrieve from the classroom, and according to our records, you still have key #20 for THS. Please let me know what works best for you to return the key---I'd like to get it as soon as possible--and if you need to collect things from the school.

Thanks, and I wish you the best of luck in your next adventure.

Adam

On Mon, Nov 4, 2019 at 9:18 AM Bob Raines <[bob.raines@shorelineunified.org](mailto:bob.raines@shorelineunified.org)> wrote:  
Good morning, Jim,

Attached you will find a memo, officially accepting your resignation from your position as Special Day Class Teacher here at Shoreline Unified School District.

I hope that the near and long-term future holds good things for you and your family. I appreciate the short time that we were able to work together, and hope that we can stay in touch.

Thanks

### **Bob Raines**

Superintendent  
Shoreline Unified School District  
10 John Street, Tomales, CA 94971  
(707) 878-2266

On Sun, Nov 3, 2019 at 12:30 PM Jim Nederostek <[jim.nederostek@shorelineunified.org](mailto:jim.nederostek@shorelineunified.org)> wrote:

Thank you for giving me the opportunity to be a part of Tomales High School. It is with regret that I must provide notice of my intent to resign as the SDC teacher at Tomales High School effective 11/3/19. Please consider this a formal letter of resignation. I appreciate Shoreline Unified's consideration for the position and wish the district, students and personnel the best in the future.

Regards,

Jim Nederostek

## Jeannie Moody

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**From:** Bob Raines  
**Sent:** Wednesday, October 16, 2019 6:32 AM  
**To:** Jeannie Moody; Tina Russell  
**Subject:** Fwd: MY RETIERMENT,

FYI

Bob Raines  
Superintendent  
Shoreline Unified School District

Begin forwarded message:

**From:** Peter Detrick <peter.detrick@shorelineunified.org>  
**Date:** October 16, 2019 at 5:51:09 AM PDT  
**To:** Leland Kinard <leland.kinard@shorelineunified.org>, Bob Raines  
<Bob.raines@shorelineunified.org>  
**Subject:** MY RETIERMENT,

Leland and Bob, this is to notify you both that I have submitted my application for retirement with CALRERS. My retirement date is 1/6/2020.

## Jeannie Moody

---

**From:** Bob Raines <bob.raines@shorelineunified.org> on behalf of Bob Raines  
**Sent:** Monday, November 18, 2019 9:46 AM  
**To:** Jeannie Moody  
**Subject:** Fwd: Peter Detrick retirement

Begin forwarded message:

**From:** Bob Raines <bob.raines@shorelineunified.org>  
**Subject: Re: MY RETIERMENT,**  
**Date:** October 16, 2019 at 6:31:47 AM PDT  
**To:** Peter Detrick <peter.detrick@shorelineunified.org>  
**Cc:** Leland Kinard <leland.kinard@shorelineunified.org>

Good morning, Peter,

Thank you for informing us of your decision to retire. While I'm excited for you as you move on to the next phase of your life, you'll be missed here in shoreline by all of your colleagues and all of our students.

We will be in touch with additional information to facilitate your transition to retirement.

Thanks, and congratulations.

Bob Raines  
Superintendent  
Shoreline Unified School District

On Oct 16, 2019, at 5:51 AM, Peter Detrick <peter.detrick@shorelineunified.org> wrote:

Leland and Bob, this is to notify you both that I have submitted my application for retirement with CALRERS. My retirement date is 1/6/2020.

# SHORELINE SCHOOL DISTRICT

*Business Services Administration*

Regular Meeting

November 21, 2019

To: Bob Raines, Superintendent

Subject: Approval to file Notice of Exemption for the Tomales High School  
Modernization Project

**Background:**

The project involves the modernization of existing high school buildings and parking areas. This work will require the filing environmental documentation in accordance with the California Environmental Quality Act (CEQA) Guidelines. At the recommendation of the CEQA Consultant a categorical exemption is the appropriate level of documentation required for this project as a categorical exemption applies when it can be determined that a project or action is the replacement of an existing structure with a new structure on the same site with substantially the same purpose and capacity as defined in Section 15301 of the CEQA guidelines.

**Fiscal Impact:**

A County recording fee will be paid by the District's Measure I General Obligation Bond. This fee is anticipated to be approximately \$50.00. There is no impact to the overall project budget. The cost for the CEQA filing is incorporated into the project budget with all costs to be charged to the Measure I bond program.

**Recommendation:**

It is recommended the Board of Trustees authorize staff file and record a Notice of Exemption for the Tomales High School Modernization Project.

**Attachments:**

Notice of Exemption – Tomales HS

TOMALES HIGH SCHOOL BUILDING MODERNIZATION PROJECT  
CEQA NOTICE OF EXEMPTION DISCUSSION

**Project Description**

Existing Facilities

The Tomales High School, located at 3850 Irvin Road in Tomales, CA is owned and operated by the Shoreline Unified School District. The school has an estimated current enrollment of approximately 155 students.

The school is at the north-eastern edge of the unincorporated Marin County town of Tomales, and is surrounded by large areas of agricultural/open space lands on all sides. A ranch complex and a large single-family residence are located about 250 feet north of the school. The school is about 1500 feet east of the Highway 1 and the town of Tomales business district.

Proposed Project

The project would consist of modernizations to the existing high school buildings and parking areas, including:

- Interior bathroom improvements, including interior demolition and reconstruction.
- Interior locker room improvements (both girls and boys locker rooms), including interior demolition and reconstruction and new ADA-accessible doors
- Stage, window, and door upgrades/replacements in school auditorium
- Interior ceiling tile demolition and replacement throughout the main school building
- Repair and/or replace leaking and damaged roof shingles; clean debris and moss from roof areas
- Fire alarm system upgrades
- Removing and replacing an ADA-accessible parking space and adjusting several other parking spaces, including new curbs and minor grading.
- Pedestrian walkway improvements
- New signage, consisting of new small signs in and on buildings and parking areas.

The project would be constructed in the spring and summer of 2020, with a proposed construction period extending from April through September.

**Categorical Exemption Analysis**

Class 1 Exemption

The CEQA Class 1 Exemption (Class 1-Existing Facilities [CEQA Guidelines, Section 15301]) applies to operation and minor expansions of existing facilities. It includes upgrades of existing building interiors and exteriors, demolition and removal of small structures,

addition of safety or health protection devices, restoration or rehabilitation of deteriorated structures, and additions to existing structures that will not result in an increase of more than 50% of the floor area before the addition, or 2500 sq. ft., whichever is less.

The proposed project would consist of minor renovations to existing school buildings on the site. As described above, it includes upgrades of existing building interiors and some exterior roofs, doors, and windows; interior demolition and replacement of existing bathroom and locker room facilities; minor exterior alterations to parking and walkways; and fire alarm upgrades. No expansions of classroom space, other interior spaces, or overall school capacity are proposed. Therefore, this exemption would apply.

### *Analysis of Possible Exceptions to Class 1 Exemption*

The exemptions are subject to the following exceptions:

- **Cumulative Impact.** This exception would apply if the project were to contribute to significant impacts to a resource in combination with other proposed new development nearby. The proposed improvements are small in scale, and mostly interior modernizations. No other development is proposed at the school or in the neighborhood, so this exception would not apply.
- **Scenic Highways.** This exception would apply if the project were to result in damage to scenic resources within a scenic highway corridor. Tomales High School is about a quarter of a mile east of Highway 1, which is a designated State Scenic Highway in the project area. The proposed alterations of the existing classroom and the office building would be mostly in the building's interior; exterior improvements would be very small scale (limited to window and door replacements and parking lot alterations) and therefore not be visible from the highway. Therefore, it would not affect any scenic resources the designated scenic highway.
- **Hazardous Waste Sites.** This exception would apply if the project were to be located on a hazardous waste site listed pursuant to California Government Code Section 65962.5. A search of the State Envirostor database conducted on July 31, 2019, found no listed hazardous wastes sites on or near the school site. ([https://www.envirostor.dtsc.ca.gov/public/map/?global\\_id=21880002](https://www.envirostor.dtsc.ca.gov/public/map/?global_id=21880002))
- **Historical Resources.** This exception would apply if the project were to potentially significantly adversely affect an historical resource. The proposed project includes no substantial alterations to the existing school building (window, door, and roof replacements and repairs would be in the same locations and style as the existing elements to be replaced) and therefore would not have the potential to adversely affect any historical resources.
- **Significant Effect.** The exception would apply if the project would have the potential for a significant effect to the environment due to unusual circumstances. Unusual circumstances may include historic structures, hazardous

materials contamination, protected species or habitats, and other similar conditions. There are no unusual circumstances on the site and there is no potential for significant effect, therefore this exception would not apply.

Conclusions

As discussed above, the project is within the parameters of the Class 1 Categorical Exemption. Further, as detailed above, none of the exceptions to the exemption would apply. Therefore, this exemption would apply to the proposed project.

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044
County Clerk
County of: Marin
3501 Civic Center Drive
San Rafael, CA 94903

From: (Public Agency): Shoreline Unified School District
10 John Street
Tomales, CA 94971
(Address)

Project Title: Tomales High School Modernization Project

Project Applicant: Shoreline Unified School District

Project Location - Specific:
3850 Irvin Road, Tomales CA 94971

Project Location - City: Tomales Project Location - County: Marin

Description of Nature, Purpose and Beneficiaries of Project:
The proposed project would consist of minor renovations to existing school buildings on the site. As described above, it includes upgrades of existing building interiors and some exterior roofs, doors, and windows; interior demolition and replacement of existing bathroom and locker room facilities; minor

Name of Public Agency Approving Project: Shoreline Unified School District

Name of Person or Agency Carrying Out Project: Bob Raines, Superintendent

- Exempt Status: (check one):
[ ] Ministerial (Sec. 21080(b)(1); 15268);
[ ] Declared Emergency (Sec. 21080(b)(3); 15269(a));
[ ] Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
[X] Categorical Exemption. State type and section number: Class 1; Section 15301
[ ] Statutory Exemptions. State code number:

Reasons why project is exempt:
Interior renovations, roof repairs, fire alarms, parking improvements, and signage fall under Class 1 exemption. Exceptions to Class 1 exemption have been reviewed and do not apply. See attached Discussion.

Lead Agency
Contact Person: Bob Raines, Superintendent Area Code/Telephone/Extension: 415-878-2257

- If filed by applicant:
1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? [X] Yes [ ] No

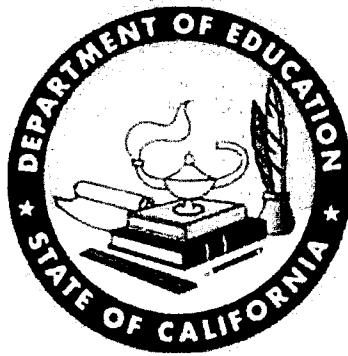
Signature: Date: Title: Superintendent

[X] Signed by Lead Agency [ ] Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code. Date Received for filing at OPR:
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.



# Career Technical Education Facilities Program



## Application Guidelines 6<sup>th</sup> Funding Cycle

Filing Due Date

Received no later than 5:00 p.m., **Monday,**

**December 2, 2019**

State of California  
California Department of Education  
Career and College Transition Division  
School Facilities and Transportation Services Division  
1430 N Street  
Sacramento, CA 95814

## **Background and Purpose**

---

The Career Technical Education Facilities Program (CTEFP) was established by Article 13 of the *Kindergarten University Public Education Facilities Bond Act of 2006*, Assembly Bill 127, Chapter 35, Statutes of 2006.

California *Education Code (EC)* Section 17078.72 authorizes the issuance and sale of state general obligation bonds to provide aid to local educational agencies (LEAs) to reconfigure, construct, or modernize Career Technical Education (CTE) facilities, and/or purchase equipment for CTE programs and to joint powers authorities (JPAs) to modernize CTE facilities and/or equipment.

### **Purpose of the Grant**

Through a competitive grant process, the purpose of the Career Technical Education (CTE) Facilities Program is to provide matching funds for the purposes of CTE specific new construction, modernization, and/or equipment.

The California Department of Education recognizes CTE programs based on and as identified through the California Career Technical Education Model Curriculum Standards inclusive of 15 industry sectors and 58 pathways. Regardless of funding source, high quality CTE is measured by the 11 Elements of a High Quality Career Technical Education Program as defined in California State Plan for Career Technical Education. These 11 Elements include the following:

- 1) Leadership at all levels
- 2) High-quality curriculum and instruction
- 3) Career exploration and guidance
- 4) Student support and student leadership development
- 5) Industry partnerships
- 6) System alignment and coherence
- 7) Effective organizational design
- 8) System responsiveness to changing economic demands
- 9) Skilled faculty and professional development
- 10) Evaluation, accountability, and continuous improvement
- 11) CTE promotion, outreach, and communication

Consideration for Funding The CTEFP will provide grants up to \$3 million per new construction projects and \$1.5 million per modernization projects. An LEA must contribute an amount equal to the state-awarded grant. This local contribution may be provided by private industry groups, the LEA, or a JPA and may be paid over time per the State Allocation Board (SAB) approved payment schedule. The local contribution cannot be waived. The LEA is not required to demonstrate that it has un-housed pupils or that a permanent school building is more than 25 years old in order to receive a grant. However, the application will be subject to all other laws and regulations governing the School Facility Program.

Applications submitted to CDE will be reviewed and scored by two sets of readers who specialize in CTE programming and school facilities. The score is based on the average of the scores.

In order to be considered for funding, the application submitted must receive a minimum score of 105.

The OPSC will determine which CTE projects will be funded based on School Facility Program Regulation Section 1859.196. Those selected CTE applications will be submitted to the SAB for approval.

Projects receiving funding through the CTEFP may have up to one year to obtain plan approval from the CDE and the Division of the State Architect (DSA). Plans must be consistent with the drawings submitted with the CTEFP application.

For more information, visit the Office of Public School Construction website at:

<http://www.dgs.ca.gov/opsc/Programs/careertechnicaleducationfacilitiesprogram.aspx>.

### Criteria for Applying

Local educational agencies (LEAs) operating a comprehensive high school pursuant to Education Code sections 51224, 51225.3, and 51228 and having an active career technical advisory committee pursuant to Education Code section 8070 may apply for new construction grants or modernization grants. Funding expenditures identified in the application must be uniquely related to CTE.

A JPA ROP may only apply for modernization funding.

Independent charter schools and middle schools are not eligible to apply for CTEFP funding.

Applications submitted must address only one industry sector as a project is defined as one industry sector and at least one pathway (see Appendix C). Applications with multiple industry sectors **will not** be scored.

Additionally, projects that previously received CTEFP funding under Proposition 1D or a previous funding cycle under Proposition 51 may apply provided the project did not receive the maximum funding amount of \$1.5 million for a modernization project and \$3 million for a new construction project.

For more information regarding the CTEFP go to the CDE Web site and access the CTE frequently asked questions at <http://www.cde.ca.gov/ls/fa/sf/careertech.asp>

**SHORELINE UNIFIED SCHOOL DISTRICT**  
**PO Box 198**  
**Tomales, CA 94971**  
**(707) 878-2266**  
**(707) 878-2554 FAX**

# MEMO

November 21, 2019

Memo to: Shoreline Unified School District Board of Trustees

Memo from: Bob Raines, Superintendent

Re: BP 5117: Interdistrict Attendance – District of Choice

Below are the recommended maximum student capacity of schools, grade level and programs for the 2020-21 school year to help guide the District in establishing class size limits in order to comply with Board Policy 5117 as per Education Code 48301:

Tomales Elementary, West Marin/Inverness

-Grade TK/Kinder	20
-Grade 1	20
-Grade 2	20
-Grade 3	20
-Grade 4	25
-Grade 5	25
-Grade 6	25
-Grade 7	25
-Grade 8	25

Bodega Bay School

-Grades TK/Kinder – 2	20
-Grades 3 – 5	20

Elementary School Special Day Class

-Grades Kinder – 3	8
-Grades 4 - 8	10

Tomales High School

-Grade 9	50
-Grade 10	50
-Grade 11	50
-Grade 12	50

High School Special Day Class

-Grades 9 - 12	12
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Special Education (Resource Specialist Program) Grades K – 12 1:24 (1 teacher per 24 students)

**SHORELINE UNIFIED SCHOOL DISTRICT  
LEASE WITH LION'S CLUB YOUTH CENTER**

**LEASE**

This Lease ("Lease") dated as of July 1, 2019, is entered into between SHORELINE UNIFIED SCHOOL DISTRICT ("Landlord or District") and the WEST MARIN LION'S CLUB ("Tenant") for the benefit of a teenage after school program.

Section 1  
Premises

Landlord leases to Tenant and Tenant leases from Landlord a portion of the West Marin School, known as the "Teen Center," located at 11550 State Route 1, Pt. Reyes, CA 94956 ("Premises"), as specifically designated and depicted in **Exhibit "A,"** which is incorporated herein by this reference.

Section 2  
Term

The term of this Lease is for a period commencing on July 1, 2019 and ending on June 30, 2020. Tenant shall advise Landlord not later than April 1, 2020, if Tenant desires to extend the lease for an additional period. After having received such notice from Tenant, Landlord and Tenant shall meet prior to May 15, 2020, to discuss and evaluate to what extent each of their expectations were met with respect to the Leased Premises over the term of the Lease.

Section 3  
Rental Term

(a) The rent shall be zero dollars (\$0) ("Rent") per month for the portions of the Premises as shown on **Exhibit "A."** Landlord shall keep the restrooms available for the use of Lion's Club users, and shall allow parking for Youth Center users. Tenant is responsible to pay the cost of all maintenance, repairs, and modifications of the Premises. Landlord shall provide all utilities. Tenant shall be responsible for janitorial services, and shall maintain the exterior of the Premises.

(b) Possessory Interest

It is understood that this Lease may create an interest subject to property taxation and Tenant may be subject to the payment of property taxes levied on such interest. Tenant shall pay, before they become delinquent, all charges, fees, taxes and assessments imposed on the Leased Premises by reason of Tenant's activities or use of the Leased Premises or any improvements or personal property located on the Leased Premises by or on behalf of Tenant. Landlord may pay such charges, fees, taxes or assessments, and such payments shall be repaid by Tenant on demand.

Section 4  
Use

The Premises are to be used to operate a Teen Center, and no part of the Premises shall be used for any different purpose. Tenant shall not do or permit any act to be done that will increase the existing rate or cause cancellation of insurance on the Premises or will cause a substantial increase in utility services normally supplied to the Premises. Tenant shall comply with all statutes, ordinances, regulations, and other requirements of all governmental entities that pertain to the occupancy or use of the Premises, and with all rules and regulations that are adopted by Landlord for the safety, care, and cleanliness of the Premises and the preservation of good order on the Premises. All such rules and regulations as now exist or that may be properly adopted by the Governing Board of Landlord at a regularly scheduled board meeting with Tenant having been given notice of, and an opportunity to comment upon, any proposed change in the rules and regulations are expressly made a part of this Lease. Additionally Teen Center staff is responsible for ensuring all Teen Center students while on any part of the West Marin Campus follow the established rules and regulations including restrictions of riding of bikes and skateboards.

Section 5  
Alterations and Improvements

Tenant may make alterations or improvements to the Leased Premises at Tenant's own expense, after giving Landlord notice in writing of its intentions to do so and having obtained Landlord's written approval. All alterations or improvements shall be made in accordance with plans and specifications prepared in conformity with building industry standards applicable to commercial property in Marin County.

All of Tenant's trade fixtures, furniture, furnishings and other personal property, collectively referred to as "Personal Property" in this Lease, not permanently affixed to the Premises shall remain the property of Tenant. Tenant shall have the right to remove any or all of its Personal Property, which it may have stored or installed in the Premises. Tenant shall, at its expense, immediately repair any damage occasioned to the Premises by reason of the removal of any such Personal Property.

Section 6  
Insurance

Tenant shall provide and maintain general liability insurance with limits of at least One Million Dollars (\$1,000,000.00) per occurrence (Two Million Dollars general aggregate, if used) for bodily injury, personal injury, and property damage arising out of the activities and properties as described herein. Coverage shall include contractual liability covering the Tenant's use of the property. The general liability coverage shall give Landlord, its officers, employees and authorized volunteers insured status using ISO endorsement CG2026 or equivalent. Tenant shall provide Landlord with a certificate of insurance and additional insured endorsement for scheduled use. Such insurance shall be primary and any insurance, self-insurance, or other coverage maintained by Landlord, its officers, employees or authorized volunteers shall not contribute to it. Coverage is to be placed with a carrier with an A.M.Best rating of A:VII or equivalent, or as otherwise approved by Landlord.

Tenant shall insure, or be a qualified self-insured, with respect to the applicable laws relating to Workers' Compensation coverage (Labor Code §3700), all of Tenant's employees working on or about the leased premises. Tenant shall provide the Landlord with a certificate of Workers' Compensation and Employer's Liability Insurance coverage to be placed with a carrier with an A.M.Best rating of no less than A-:VII or equivalent, or as otherwise approved by the Landlord. The Employer's liability limit shall be no less than One Million Dollars (\$1,000,000.00) each accident or disease.

If any of the above coverage expires during the term of this Lease, Tenant shall deliver the renewal certificate(s), including the general liability additional insured endorsement, to the Landlord at least ten (10) days prior to the expiration date.

#### Section 7 Default

Each of the following shall be an Event of Default under this Lease:

- (a) If Tenant fails to make any payment required by the provisions of this Lease, when due;
- (b) If Tenant fails within thirty (30) days after written notice to correct any breach or default of the other covenants, terms, or conditions of this Lease;
- (c) If Tenant vacates, abandons, or surrenders the Premises prior to the end of the Term.

#### Section 8 Remedies

Upon the occurrence of an Event of Default under this Lease by Tenant, Landlord is entitled at Landlord's option to the following:

- (a) To reenter and take exclusive possession of the Premises;
- (b) To continue this Lease in force or to terminate it at any time;
- (c) To take custody of all of Tenant's personal property on the Premises and to dispose of Tenant's personal property, and to apply the proceeds from any sale of Tenant's personal property to Tenant's obligations under this Lease;
- (d) to restore the Premises to the same condition as received by Tenant, or to alter the Premises to make them suitable for reletting, all at Tenant's expense; and
- (e) To enforce by suit or otherwise all obligations of Tenant under this Lease and to recover from Tenant all remedies now or later allowed by law.

Section 9  
Maintenance and Repairs

Tenant acknowledges that the Premises are in fair and safe condition and, agrees to maintain the Premises in good and safe condition, including all interior surfaces of walls, windows, plate glass, doors, and ceilings, and all fixtures or equipment installed by Tenant. Tenant shall be responsible for maintenance of leased space. Tenant promises to surrender the Premises at termination of this Lease in the same condition as received, except for normal wear and tear and except for changes authorized by Landlord. Tenant agrees to make no repairs at the expense of Landlord.

Section 10  
Severability

The invalidity of any portion of this Lease shall not affect the remainder, and any invalid portion shall be deemed rewritten to make it valid so as to carry out as near as possible the expressed intention of the parties.

Section 11  
Assignment or Subletting

Any assignment or subletting of any portion of the Premises, whether by operation of law or otherwise, without prior written consent of Landlord is void and shall be a breach of this Lease, and, at the option of Landlord, shall terminate this Lease.

Section 12  
Entry

Landlord reserves the right to enter the Premises at reasonable times to carry out any building management or business purpose in or about the building.

Section 13  
Signs

In the event that Tenant desires to place any sign, notice, or display of any kind outside the Premises, Tenant shall first have the desired signage approved pursuant to Marin County's signage ordinance. After the signage has been approved by Marin County as complying with its signage ordinance, Tenant shall obtain the written consent of Landlord to the proposed signage.

Section 14  
Indemnity

Tenant agrees to indemnify, hold harmless, and defend Landlord from all claims and liability of every kind, including court costs and attorney fees, arising in any way from any occurrence on the Premises, or related to the use or occupancy of the Premises.



Section 15  
Notices

Any notice under this Lease shall be given by mailing the notice, postage prepaid, by certified mail, return receipt requested, to Tenant at the Premises or any other address set forth adjacent to Tenant's signature below and to Landlord at the address set forth adjacent to Landlord's signature below, or to any other place designated in writing by the parties.

Section 16  
Attorney Fees

In any action or proceeding by either party to enforce this Lease or any provision of this Lease, the prevailing party shall be entitled to recover reasonable attorney fees and all other costs incurred.

Section 17  
Legal Effect

All obligations of Tenant are expressly made conditions of this Lease, any breach of which shall, at the option of Landlord, terminate this Lease.

Section 18  
Titles

The titles or headings to paragraphs shall have no effect on interpretation of provisions.

Section 19  
Successors

The provisions of this Lease shall apply to and bind the heirs, successors, and assigns of the parties.

Section 20  
Waiver

The failure of Landlord to enforce a provision of this Lease shall not be deemed a waiver for any purpose.

Section 21  
Entire Agreement

This Lease, together with each attached exhibit, shall constitute the entire agreement of the parties, and may be modified only by a writing signed by the parties.

Section 22  
Governing Law

This Lease shall be governed by and construed in accordance with California law.

The parties have executed this Lease on the date first written above with the following additional provisions for the 2018-2019 school year:

Tenant agrees to install exterior lighting and power for the purpose of providing lighting during the time the Youth Center is open and daylight savings has begun.

Tenant agrees to purchase and maintain an exterior storage shed at the southeast corner of the existing Teen Center portable to store excess equipment for the benefit of youth during non-school time. A location was agreed upon by District administration and maintenance staff.

Tenant agrees to maintain insurance for specific activities that relate to skateboarding and biking on campus so long as youth engaged in listed activity are enrolled in a club focused on bike and skateboard safety with a professional coach, in a designated area of the school campus and occurring within the Youth Center hours of operation.

Tenant agrees to provide in writing that the West Marin Lion's Club understands that Shoreline USD bicycle and skateboarding activities are subject to our \$12,000 high risk deductible (except safety programs).

Tenant will obtain a Certificate of Insurance with endorsement page from the West Marin Lion's Club, naming the District as additional insured.

SHORELINE UNIFIED SCHOOL DISTRICT  
P.O. Box 198  
10 John Street  
Tomales, CA 94971-0198  
(707) 878-2266

By: \_\_\_\_\_

West Marin Lion's Club  
Point Reyes Station, CA

By: \_\_\_\_\_

**EXHIBIT "A"**

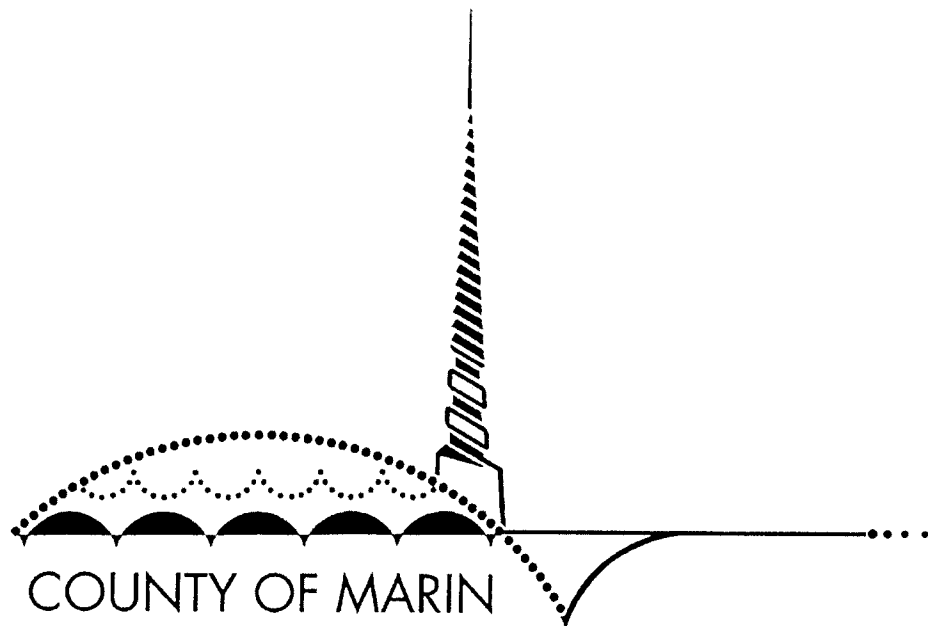
Map/Diagram of Premises

2018–2019 MARIN COUNTY CIVIL GRAND JURY

# The Status of Career Technical Education in Marin County

Report Date: June 20, 2019

Public Release Date: June 27, 2019





## The Status of Career Technical Education in Marin County

### SUMMARY

In affluent Marin County there is an expectation on the part of parents that their children will attend and graduate from college. Schools have mirrored the expectations of parents and have stressed the importance of higher education for all students. This focus does not serve the interests of a substantial number of students who will complete their formal education with graduation from high school or who will not ultimately attain a college degree. The Marin County Civil Grand Jury understands that schools in the county have a two-fold mission: prepare students to succeed in post-secondary education (two- and four-year college degrees or formal certificate programs) or train them to go directly into the workforce.

Vocational training, now included in what is called Career Technical Education (CTE), is not promoted sufficiently to accommodate those students who could benefit from such programs. Although the educational establishment in Marin County has increased opportunities for this group, the workforce bound group may be unaware of the programs that exist. More can be done.

Currently, school counselors often focus on college choices and admissions. Our students would be better served if some of this valuable time was used in guiding students towards CTE offerings when appropriate. Similarly, career programs now center on vocations requiring extensive education — doctors, lawyers, engineers. Much more focus could be placed on CTE pathways — medical assisting, plumbing, auto repair.

Marin does not have sufficient facilities in place to train the numbers of students who are in the workforce bound group. To establish these programs is admittedly daunting, but it can be done. Such a program has existed for over a century at Silicon Valley Career Training Education, a high school focused on CTE located in San Jose. A similar campus in Marin could reach a broad range of students.

## **BACKGROUND**

Traditionally, the purpose of secondary education has been to prepare those entering adulthood to proceed into the workforce or to continue on to colleges and universities. It has long been the desire of most Marin County parents to see their children leave high school bound for college. In response to this, most secondary education in this county has aimed at preparing children to successfully navigate this path.

Despite the desires of many of the parents, a substantial number of students, beyond those with special needs or severe disciplinary problems, do not leave high school and go on to achieve a degree or certificate in post-secondary education within six years of graduation. Vocational training, now called Career Technical Education (CTE), can be the pathway for many of these students. A Marin County Civil Grand Jury report on this subject was published in 2007.<sup>1</sup> The current Grand Jury attempted to ascertain how things have changed for these students since 2007.

## **APPROACH**

The Grand Jury has obtained information presented through interviews, written questions and data available to the public. Interviews included county and school leaders, personnel directly working with the students in CTE, those working in post-secondary CTE programs, and potential employers looking for skilled workers. Websites are referenced with footnotes and include the Marin Promise Partnership, labor union agreements, as well as those of the MCOE, Silicon Valley Career Technical Education and College of Marin.

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<sup>1</sup> "CAREER TECHNICAL EDUCATION: MARIN'S BEST-KEPT SECRET." *Marin County Civil Grand Jury*. 26 Jun. 2007.

## DISCUSSION

### The Mission of High School

In general, the mission statements of Marin's high school and of the districts of which they are a part offer lofty phrases to express the need to instill a thirst for knowledge (See Appendix A). Words or phrases that appear in the descriptions include: creative, self-motivated, passionate, dignity, worth of each individual, embrace their own learning, think critically, experience, and success. These are all virtues that are associated with those who are capable of becoming successful in society.

Many members of our society lack some qualities from the list above and still lead productive and happy lives. One particular mission statement utilizes fewer of these words, yet, has a message that includes the student who will enter the workforce after achieving a high school diploma.

*The Shoreline Unified School District, in partnership with the home and our rich diverse community, will prepare students for their future, assist them in becoming lifelong learners and enable them to reach their full potential as responsible, productive, and contributing members of society (emphasis added). The District will provide a safe educational environment in which students are actively engaged, excellence is expected, and differences are respected and valued.<sup>2</sup>*

While Shoreline places greater emphasis on non-college bound students, each mission statement focuses on the entire student body. Terra Linda's statement, for example, says "every student receives an empowering education."<sup>3</sup> Novato's hope is to "empower all students, in a rapidly changing world, to realize their life goals."<sup>4</sup> Given that schools have a duty to prepare all students "for their future" and "enable [all] to reach their full potential," high schools have a dual mission to:

- Equip students with the tools needed to succeed in higher education.
- Prepare students to enter the workforce in a trade or vocation.

Acknowledging a dual mission may encounter resistance; most high schools in the county focus on preparing students to continue their academic education post high school. Educational leaders in Marin have said that they would always advise students to pursue further education after graduating from high school.

An exception to high schools advocating for post high school education is Marin Oaks High School. This school works with students who are not succeeding in the mainstream high schools. These students are currently not headed for a four-year college and the focus of this school is to

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<sup>2</sup> "Mission Statement." Shoreline Unified School District. Assessed 11 Apr. 2019.

<sup>3</sup> "TLHS Mission Statement." Terra Linda High School. Accessed 11 May 2019.

<sup>4</sup> "NUSD Mission Statement." Novato Unified School District (Includes Novato and San Marin High Schools). Accessed 11 May 2019.

get students back on track to graduate from high school. These students have a high likelihood of going straight into the workforce and this school is focused on developing programs to prepare them for post high school employment.

### **Outcomes for High School Graduates**

According to MCOE, Marin County high schools graduate about 2000 students per year. (2007: 1978 Students, 2017: 2107 Students, info provided by MCOE).

Approximately 77% (about 1500) of Marin County high school graduates go on to college or some form of post-secondary school training. In 2017, about half of graduating students enrolled in a four-year college or university. The balance of the 77%, presumably, attended community colleges or certificate programs.<sup>5</sup>

The number of students who complete post-secondary education is considerably smaller. On average only about 51% (less than 800) of the graduating high school students who go on to college or post-secondary training actually get a degree within six years of graduating from high school. This indicates that as many as 1200 students each year do not complete any formal post high school education. Thus, approximately half of our students will have to make a living with little or no formal education beyond what they will receive in high school.

### **Resources for High School Students Preparing to Enter the Workforce**

The high schools in the county's four secondary school districts actually offer a broad array of courses aimed at preparing students for future careers. Appendix B provides a list from the MCOE of the CTE courses offered by the county's high schools. These offerings include courses aimed at college bound students as well as students who will be heading straight into the workforce.

In addition to the courses in Appendix B, several other opportunities offered by Regional Occupational Programs (ROP) and Schools to Career (STC) exist.<sup>6</sup> These programs were covered extensively in the 2007 Grand Jury report.

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<sup>5</sup> "Cradle to Career Educational Progress Report" *Marin Promise Partnership*. Apr. 2019.

<sup>6</sup> "School to Career Partnership." *Marin County Office of Education*. Accessed 9 Jun. 2019.



Examples of current CTE opportunities include:

**Construction Skills:** Redwood High School provides a program for 10th through 12th graders to learn construction skills. This is an ROP program that runs for 18 Wednesday evenings from 5:00 PM to 9:00 PM and earns the same credits as a daily course for a semester. In this course, students learn basic construction skills as they construct a small structure.

A new program has started with a substantial grant from one of the large construction contractors in the area. Its goal is for high school seniors to gain a deeper exposure to the construction trades. Students take introductory courses in a variety of trades on Tuesday evenings and one Saturday a month; they finish with a two week “boot camp” in the summer after they graduate. The program’s goal is to prepare students to enter one of the trades as an apprentice.

**Virtual Reality:** XR Marin is a 2000 sq. ft. Regional Training Center located at Hamilton for high school students and adults interested in virtual reality, augmented reality, mixed reality & 360-degree video. XR Marin is sponsored by the MCOE in partnership with the College of Marin, Novato Unified School District, and the Marin County Free Library.<sup>7</sup>

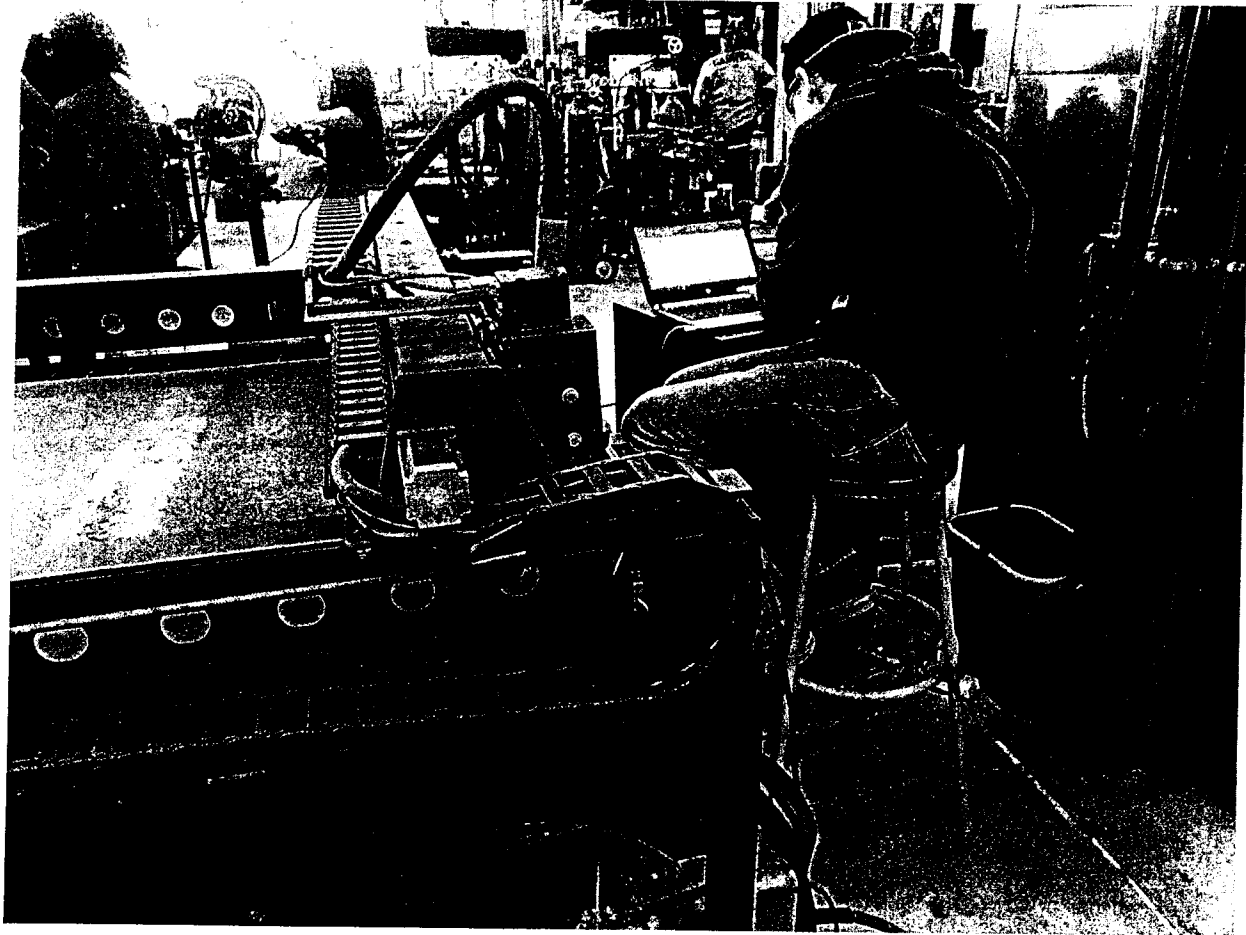
**Medical Technicians:** Kaiser Permanente offers a certificate program which will enable the successful student to be accepted for an entry level position as a medical assistant throughout the Kaiser Permanente network. The certificate is also recognized by other (but not all) medical employers. This program has been offered for approximately 15 years and is offered in conjunction with MCOE. Students from any Marin County high school are eligible to apply.

**Tomales High School Welding Instruction:** Tomales High has a robust welding program. Students are able to perform most welding skills from tack welding to cutting intricate designs and patterns from computer assisted metal cutting machines. Welding instruction is part of the agriculture department at Tomales.<sup>8</sup> Because of its rural location, many of the students already have had exposure to the necessities of farm operations. Overall, the agricultural department at Tomales High School appears vibrant and successful in meeting the needs of students who plan on entering the workforce directly from high school or after receiving minimal continuing education.

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<sup>7</sup> “XR Marin.” *Marin Arts*. Accessed 9 Jun. 2019.

<sup>8</sup> “2015-16 School Accountability Report Card.” *Tomales High School*. Accessed 9 Jun. 2019.



Computer Assisted Design (CAD) Cutting Station

### Awareness of Programs

Little emphasis is placed on CTE opportunities by high school counselors. Interviews revealed that most counselors focus on post-secondary education while CTE opportunities are seldom addressed. Some schools have a specific counselor to handle these CTE opportunities, sometimes hired at the district level, but others seem to ignore them altogether. MCOE tries to mitigate this problem by providing additional counselors to augment those of the schools. More needs to be done.

School counselors often host group sessions to enlighten students about potential career paths. Most of the careers highlighted require a college education. Some effort is made to provide information as to potential careers not requiring a college degree, but not in relation to the number of students who would benefit from such a discussion. Marin Oaks has a program called *Bridges*.<sup>9</sup> This year-long program provides students with resume preparation assistance, job interview training, internships, and guest speakers. Through *Bridges*, information on trade professions is provided though it appears that its main focus is upon preparing the student for success in college or post-secondary vocational programs. Though a laudable goal, it doesn't

<sup>9</sup> "Introducing the Bridges Program to Marin Oaks." *Novato Unified School District*. 28 Nov. 2016.

seem to provide the student who seeks to obtain full time employment immediately about graduation with the necessary training. More needs to be done.

### **Obstacles to a Creating Comprehensive CTE Pathway**

There are obstacles to setting up a truly comprehensive CTE pathway:

- Resources
- Eliminating the stigma associated with non-academic preparation

Resources: A large allocation of resources directed towards CTE would be required. Making every trade available at every high school is clearly impractical. Two or three specialty high schools (perhaps charter schools) might be set up for 11th and 12th graders. Alternatively, a single campus run by the MCOE to serve the entire county (as is done with the Silicon Valley Career Technical Education - see section below) might be more practical.

Eliminating the Stigma: Not everyone is destined to be a brain surgeon, lawyer, or practitioner of other prestigious professions. Based only on economic rewards, tradesmen often are richly rewarded. The median household income in California in 2017 was \$71,805.<sup>10</sup> The union wage for a journeyman carpenter in Marin is \$46.40 per hour plus benefits.<sup>11</sup> Though not a direct comparison, a journeyman carpenter, if employed full time can earn a wage far above the median household income for California. If a student begins the training to become a journeyman carpenter while still in high school, journeyman status could be obtained before the age of 25. Our educational system can take the lead in instilling the idea that there is value and purpose in all productive pursuits. The value of starting the productive phase of life at a young age and without debt, can be instilled in our students.

### **A Model Program**

In the Bay Area, a comprehensive program has stood the test of time. Established first in 1917, it is still going strong. This is the Silicon Valley Career Technical Education (SVCTE) program of the Metropolitan School District. This school district is a Joint Powers Authority (JPA) comprised of six school districts in Santa Clara County. The districts contain 41 high schools and approximately 100,000 students. The program has been at its current campus since 1965. This campus was built with state funds and is funded operationally by the member school districts.

SVCTE has one- and two-year programs covering 24 vocational areas. See Appendix C for a list of courses. Some of these tracks require post-high school formal education. Examples are the programs in firefighting, law enforcement, veterinary science, animation, and pharmacy. Most, however, prepare the student to either go directly into the workforce at a vocational level or go

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<sup>10</sup> "California Household Income." *Department of Numbers*. Accessed 31 Mar. 2019.

<sup>11</sup> "Carpenters Wages." *Carpenters Union Wage Table*. Accessed 31 Mar. 2019.

on to additional formal education to enter at a professional level. The construction trades, automotive technology, fashion design and textile art, dental technology, film and video production are examples of these two-tiered programs. There is emphasis on internships and, over the years, a sizable network of partnerships has been built. Many of these partners provide students summer internships and many students are offered jobs on graduation. In the electrical and HVAC programs, local partners provide students who have a B grade or better tool kits valued at about \$750.



Entry to Silicon Valley Career Technical Education Campus

The program has a strong emphasis on employment soft skills: showing up on time, addressing your boss and teammates appropriately, dressing appropriately, and presenting yourself and your resume professionally.

Students at SVCTE continue to be a part of their local high schools and spend either their mornings or afternoons there with the balance of their day at SVCTE. Busses transfer students from the high school campus to SVCTE and back. The students cover the remaining core courses needed for graduation at their local school and the CTE courses at SVCTE.

Duplicating this program in Marin would face additional challenges. SVCTE has approximately 1600 to 1800 students drawn from 41 high schools. Marin County has only eight mainline high schools. SVCTE also had state funding in the sixties to purchase the land and build the facilities; this may not be available now. It is worth noting that the Novato School District has land at Hamilton and there may be facilities at IVC that could be modified for the purpose.

## **CONCLUSION**

A century ago, many went into a trade at the age of sixteen. For decades through the mid-twentieth century, a high school diploma was sufficient to gain entry into a trade that would support a family and give lifetime employment. Today, parents and educators feel that everyone needs a college degree to succeed. Is this approach wise? With only about half of those entering college actually getting a degree within six years, the waste in time and resources for those who do not seems staggering.

The educational establishment in Marin County has taken steps to increase opportunities for students who will be completing their formal education with a high school diploma. However, the students who will not go on to higher education or ultimately succeed in college are underserved in too many cases. Much more needs to be done to remove the stigma from non-academic pursuits and make students and their parents aware of the opportunities that exist.

## **FINDINGS**

- F1. Marin County high schools' focus on preparing students to go to college poorly serves approximately half of the students who will not complete post-high-school formal training within six years of graduation.
- F2. Much of the career information presented to parents and students concerns opportunities for continued education in colleges and universities with little emphasis on available CTE opportunities, leaving workforce bound students and their parents unaware of the possibilities.
- F3. In each high school, counselors, except where there is a specialized counselor, generally do not have an in-depth knowledge of available CTE opportunities, limiting their ability to serve workforce bound students.
- F4. A lack of physical resources and coordinated programs for CTE programs in the county disadvantages students who want to pursue non-academically oriented careers.

## **RECOMMENDATIONS**

- R1. During the 2019-2020 school year and annually thereafter, a career night should be offered at each high school for all students and parents featuring various CTE options as well as the more traditional offerings.
- R2. Throughout the 2019-2020 school year and annually thereafter, parents should be made aware of the income potential and career security enjoyed by people in the trades.
- R3. In the 2019-2020 school year and periodically thereafter, all high school counselors should receive in depth training in the available CTE opportunities to enable them to effectively counsel all students.
- R4. The Marin County Office of Education should establish a working group by December 31, 2019, to collaborate with local employers and other entities to create post high school career pathways.

## **REQUEST FOR RESPONSES**

Pursuant to Penal code section 933.05, the grand jury requests responses as follows:

From the following governing bodies:

- Marin County Office of Education Board of Directors (R1, R2, R3, R4)
- Tamalpais Union School District Board of Trustees (R1, R2, R3)
- Novato Unified School District Board of Trustees (R1, R2, R3)
- San Rafael School District Board of Education (R1, R2, R3)
- Shoreline Unified School District Board of Trustees (R1, R2, R3)

The governing bodies indicated above should be aware that the comment or response of the governing body must be conducted in accordance with Penal Code section 933 (c) and subject to the notice, agenda and open meeting requirements of the Brown Act.

Note: At the time this report was prepared information was available at the websites listed.

Reports issued by the Civil Grand Jury do not identify individuals interviewed. Penal Code Section 929 requires that reports of the Grand Jury not contain the name of any person or facts leading to the identity of any person who provides information to the Civil Grand Jury. The California State Legislature has stated that it intends the provisions of Penal Code Section 929 prohibiting disclosure of witness identities to encourage full candor in testimony in Grand Jury investigations by protecting the privacy and confidentiality of those who participate in any Civil Grand Jury investigation.

## APPENDIX A: Mission Statements for Marin Public High Schools

### Novato High School District

*Engage, inspire and empower all students, in a rapidly changing world, to realize their life goals.*<sup>12</sup>

### Tamalpais Union High School District

*The Tamalpais Union High School District is dedicated to the development of creative, passionate, and self-motivated learners. Upon graduation, students will be prepared for engaged citizenship and able to contribute individually and collaboratively in order to address the challenges of a dynamic and diverse world. To these ends, all students will demonstrate mastery of core competencies and will be offered meaningful learning experiences to enable them to access and critically analyze information, pose substantive questions, and communicate effectively.*<sup>13</sup>

### San Rafael High School

*Our mission at San Rafael High School is for each student to acquire the skills and knowledge necessary to succeed in the future and to contribute to society while recognizing the dignity and worth of each individual.*<sup>14</sup>

### Terra Linda High School

*The San Rafael City Schools community ensures that every student receives an empowering education. High expectations and skillful individualized instruction enable all students to embrace their own learning, think critically, and experience success. Our welcoming school climate ensures our diverse community of students, families, staff, and community members are treated with dignity and respect, creating opportunities for participation, engagement and support. Every student graduates ready for college and/or a career, able to take responsibility for a future that includes life-long learning.*<sup>15</sup>

### Shoreline Unified School District

*The Shoreline Unified School District, in partnership with the home and our rich diverse community, will prepare students for their future, assist them in becoming life-long learners and enable them to reach their full potential as responsible, productive, and contributing members of society. The District will provide a safe educational environment in which students are actively engaged, excellence is expected, and differences are respected and valued.*<sup>16</sup>

### Mission Oaks

*The mission of Marin Oaks is to provide a small, learning environment that fosters a collaborative culture, which focuses on credit recovery and academics to help build the bridge to post-secondary education.*<sup>17</sup>

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<sup>12</sup> "NUSD Mission Statement." Novato Unified School District (Includes Novato and San Marin High Schools), Accessed on May 11, 2019

<sup>13</sup> "TUHSD Mission Statement." Tamalpais High School District (Includes Drake, Tamalpais and Redwood High Schools), Accessed on May 11, 2019.

<sup>14</sup> "SRHS Mission Statement." San Rafael High School, Accessed on May 11, 2019.

<sup>15</sup> "TLHS Mission Statement." Terra Linda High School, Accessed on May 11, 2019.

<sup>16</sup> "SUSD Mission Statement." Shoreline Unified School District, Accessed May 11, 2019.

<sup>17</sup> "Marin Oaks." Novato Unified School District. Accessed 9 Jun. 2019.

**APPENDIX B: Marin HS Pathways & CTE Programs (2017-18)**

<b>Novato Unified School District</b>						
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**APPENDIX B: Marin HS Pathways & CTE Programs (2017-18) (cont'd)**

**San Rafael City Schools**

**San Rafael High - NCCPA Pathways**

Engineering & Architecture/Engineering Tech. (9-12)

- Engineering Principles & Engineering Tech. 1
- AP Physics and Engineering Technology 2
- Senior Engineering Projects

Information and Communication Technology/  
Software and Systems Development (9-12)

- Introduction to Computer Science
- AP Computer Principles

**Other San Rafael High CTE Programs**

- Metal Shop 1 & 2
- Woodshop 1
- Broadcast Journalism
- Media Academy (TV Video Tech 1 & 2)
- Automotive Repair 1 & 2

**Terra Linda High - NCCPA Pathways**

Health Sciences & Medical Tech./Patient Care (11-12)

- ROP Medical Assisting
- Medical Assisting Externship (summer)

Engineering & Architecture/Environmental  
Engineering (11-12)

- MarinSEL Environmental Engineering
- MarinSEL Senior Internship (questions around whether this counts)

**Other Terra Linda High CTE Programs**

- Automotive Repair 1 & 2
- Engineering Tech 1 & 2
- Gaming Academy (in development)

**Shoreline USD**

**Tomaes High - NCCPA Pathways**

Agricultural & Natural Resources/AgriScience. (9-12)

- Sustainable Ag Biology
- Ag Soil Chemistry

Agricultural & Natural Resources/  
Agricultural Mechanics (9-12)

- ROP Ag Mechanics
- ROP Beginning Ag Welding
- ROP Advanced Ag Welding
- ROP Ag Project Fabrication

**Other Tomaes High CTE Programs**

- AP Computer Science Principles

**APPENDIX B: Marin HS Pathways & CTE Programs (2017-18) (cont'd)**

**Tamalpais Union High School District**

**Redwood High - NCCPA Pathways**

Engineering & Architecture /  
Architectural Design (9-12)

- Architecture 1/2
- Architecture 3/4
- Advanced Architecture Design Honors

Engineering & Architecture/Engineer. Design (9-12)

- Introduction to Engineering Design
- ROP Engineering Projects

**Other Redwood High CTE Programs**

- Accounting 1-4
- Web Design
- Computer Graphics
- Computer Programming 1 & 2
- AP Computer Science
- Digital Communications - Redwood TV
- Construction Technology/Woodshop

**Sir Francis Drake High - NCCPA Pathways**

Engineering & Architecture/Engineering Design (9-12)

- Principles of Engineering Technology
- Engineering Design
- Engineering Projects

**Other Sir Francis Drake CTE Programs**

- Computer Programming 1-2
- AP Computer Science
- Computer Graphics 1-6
- Web Design 1-4
- Communications Academy
- Graphic design

**Tamalpais High School - NCCPA Pathways**

Information and Communication Technology /  
Software and Systems Development (9-12)

- Computer Programming 1/2
- Computer Programming 3/4
- AP Computer Science

Engineering & Architecture /  
Engineering Design (9-12)

- Principles of Engineering
- Introduction to Engineering & Design
- Engineering Projects

**Other Tamalpais High CTE Programs**

- Auto Tech
- Advanced Auto Tech
- Documentary and Integrated Media Studies (AIM)
- Architectural Design 1/2

## **APPENDIX C: Silicon Valley Career Technical Education 2018-19 Courses**

### **Animation**

Acquire skills in basic figure drawing, cell animation, and 2D and 3D computer animation. Develop an understanding of script writing, storyboarding, and sound design.

### **Auto Body Refinishing**

Use restoration techniques to prepare the surface of vehicle parts for finishing spray painting and detailing work. Learn in a professional shop environment.

### **Auto Body Repair**

Develop skills of welding, metal straightening and finishing, surface preparation to return cars to pre-accident condition. Apprenticeships may be available.

### **Automotive Services**

Study eight areas of basic and advanced skills in: automotive brakes and alignment, electrical and electronic systems, automatic and manual transmission repair, engine repair, engine performance, heating ventilation and air conditioning, and suspension and steering.

### **Construction Technology**

Design, estimate, and construct buildings with carpentry tools and equipment using industry standards.

### **Culinary Arts**

Students train in our well-equipped kitchen to prepare stocks, cuts of meat, poultry and seafood utilizing a variety of cooking methods. Work in various kitchen positions and restaurant settings while preparing for your career and future college education.

### **Cybersecurity**

Train students for technical challenges in a networked computer system and learn methods to protect vital data in private and public industries. Prepare secure communications and identify risks for networks and devices.

### **Dental Assisting**

Preparation and internship for students who aspire to be dental assistants, dental hygienists, and dentists. Acquire chair-side assisting skills, laboratory, and x-ray capabilities. Qualified students may earn state certification in radiation safety and infection control.

### **Electrical Maintenance**

Students install, maintain, troubleshoot, and repair residential and commercial electrical systems. Successful students are qualified to receive the California Electrical Training Card.

### **Fashion Design & Textile Art**

Students learn entry-level skills in the clothing and fashion field. Style, line, color and design principles will set the tone for creating garments. Students will apply art elements and principles of fine art and design to their work.

### **Film & Video Production**

Students learn to write for television and film, storyboarding, directing, and sound design engineering. Produce videos for business and entertainment from script writing to final edit.

### **Fire Science/First Responder**

Students will be introduced to Fire Department and Emergency Services related fields and techniques used to perform the job. The class focuses are academic, technical skills and employability practices.

## **APPENDIX C: Silicon Valley Career Technical Education Courses (cont'd)**

### **Forensic Science**

Develop the knowledge and training related to forensics while exploring the procedures to solve crimes. Topics include investigating crime scenes and laboratory safety rules and regulations.

### **Heating, Ventilation, And Air Conditioning (HVAC)**

Learn maintenance, overhaul, repair, and adjustment of residential and commercial heating, air conditioning, and refrigeration units.

### **Law Enforcement**

Prepare for a career in public and private investigative fields. Understand the criminal justice system, investigate crimes, and improve decision-making skills.

### **Mechatronics Engineering**

The combination of electrical and mechanical engineering where students design, build, and program robotic mechanisms. Students will apply C++ and Python coding to direct microcontroller parts.

### **Medical Assisting**

Learn back office medical procedures. Topics include medical terminology, anatomy and physiology, lab procedures. Clinical training in hospitals, clinics, and doctors' offices is available.

### **Medical Science/Health Careers**

Prepare students who aspire to become nurses and doctors for a career in the medical field. This course focuses on human biology and disease, practice hands-on patient care, medical terminology, leadership and teamwork, with hospital internships in emergency, surgery, physical therapy, radiology, pediatrics, and more.

### **Metals Technology**

Learn welding theory and safety with hands-on experience in operation of welding equipment. Welding is used in auto repair, building construction, ornamental ironwork, and many machinery jobs.

### **Mobile App Design and Computer Coding**

Learn multimedia design, web development for internet technology and programming for mobile platforms and devices. Learn the process of designing, coding and deploying mobile applications for use in e-commerce, productivity, enterprise and web purposes.

### **Pharmacy Technician**

This course prepares students with the knowledge and skills required for employment as a pharmacy clerk. It focuses on academics, technical skills, and employability practices essential in the pharmacy profession.

### **Sports Medicine & Kinesiology**

Acquire skills related to anatomy and physiology, nutrition, fitness and exercise, taping procedures, vital signs, training room management, injury treatment and training, patient care, and bio-metrics of movement.

### **Truck Mechanics**

Repair and service the systems and components on light and heavy-duty trucks and sports utility vehicles. Prepare for jobs in the auto/truck/heavy equipment industry.

### **Veterinary Science**

Learn anatomy and physiology, as well as animal health and disease, animal behavior and client communication to prepare for employment in Veterinary careers.

## **APPENDIX C: Silicon Valley Career Technical Education Courses (cont'd)**

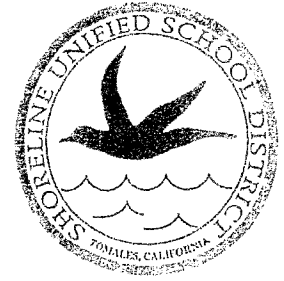
### **Advanced Courses**

Only available to second year students or with counselor/teacher approval.

- Advanced Automotive Services
- Advanced Culinary Arts
- Advanced Fashion Design & Textile Art
- Advanced Film & Video Production
- Advanced Fire Technology II
- Advanced Metals Technology
- Advanced Truck Mechanics

# SHORELINE UNIFIED SCHOOL DISTRICT

P.O. Box 198 Tomales, California 94971 (707) 878-2266 FAX: (707) 878-2554



October 17, 2019

The Honorable Judge Paul Haakenson  
Marin County Superior Court  
P.O. Box 4988  
San Rafael, CA 94913-4988

Pat Randolph, Foreperson  
Marin County Civil Grand Jury  
3501 Civic Center Drive, Room #275  
San Rafael, CA 94903

Dear Judge Haakenson and Foreperson Randolph:

Attached please find the response requested by the 2018-2019 Marin County Civil Grand Jury from the Shoreline Unified School District Board to the recommendations (R1, R2, R3) from *The Status of Career Technical Education in Marin County* report.

Thank you for your continued interest in and support of our public schools and the health and wellness of our county's young people.

Sincerely,

---

Jill Manning-Sartori, President  
Shoreline Unified District Board of Education

---

Bob Raines, District Superintendent

---

TOMALES ELEMENTARY	BODEGA BAY ELEMENTARY	TOMALES HIGH SCHOOL	WEST MARIN ELEMENTARY	INVERNESS PRIMARY
(707) 878-2214	(707) 875-2724	SHORELINE HIGH SCHOOL	(415) 663-1014	(415) 669-1018
FAX: 878-2467	FAX: 875-2182	INDEPENDENT STUDY SCHOOL	FAX: 663-8558	FAX: 669-1581
		(707) 878-2286		TRANSPORTATION
		FAX 787		(707) 878-2221

## **RECOMMENDATION**

- R1:** During the 2019-2020 school year and annually thereafter, a career night should be offered at each high school for all students and parents featuring various CTE options as well as the more traditional offerings.

### **Response**

The recommendation requires further analysis.

We agree that CTE options should be featured and promoted along with all other course offerings and opportunities for students. Analysis is needed to determine if there are existing events with widespread student and family attendance, such as open houses, or Back to School Nights that could provide an opportunity for featuring CTE information.

An update will be provided by December 16, 2019.

- R2:** Throughout the 2019-2020 school year and annually thereafter, parents should be made aware of the income potential and career security enjoyed by people in the trades.

### **Response**

The recommendation requires further analysis.

We agree that accurate and relevant information about all potential careers, including those in the trades, should be accessible to parents and students as they think about possible careers. Since earning potential and career security in the trades is directly related to formal post-secondary training and certification, opportunities will be identified to share information about apprenticeships and community college certification programs as part of the post-secondary transition process.

An update will be provided by December 16, 2019.

## **RECOMMENDATION**

- R3:** In the 2019-2020 school year and periodically thereafter, all high school counselors should receive in depth training in the available CTE opportunities to enable them to effectively counsel all students.

### **Response:**

The recommendation requires further analysis.

Working in conjunction with the Marin County Office of Education, our district counselor will receive information about CTE courses, countywide programs and work-based learning opportunities in a proposed online "CTE Toolkit" that can readily and easily share CTE information with students, families and employers. Marin County School to Career Partnership staff in each district will meet with counselors to orient them to the information.

An update will be provided by December 16, 2019.

# **S t u d e n t   S u c c e s s**

## **SHORELINE UNIFIED SCHOOL DISTRICT**

### **NOTICE OF PUBLIC HEARING**

During the Shoreline Unified School District Board of Trustees meeting on November 21, 2019 to be held at West Marin School, 11550 State Route One, Point Reyes at 6:00 p.m., the following Public Hearing will be held:

1. Public Hearing on Charter School Petition Virtual Preparatory Academy at Marin

**Posted at:**  
**All school sites**  
**District Office**  
**District Website**  
**Transportation Office**

**Posted: 11/7/19**



# SHORELINE UNIFIED SCHOOL DISTRICT

P.O. Box 198 Tomales, California 94971 (707) 878-2266 FAX: (707) 878-2554



November 21, 2019

To: The Board of Trustees  
From: Bob Raines, Superintendent  
Re: Measure I Citizen Oversight Committee Nominations

With the voters' approval of the District's general obligation bond, Measure I, the Board is required to appoint a Citizen Oversight Committee to review the expenditures made under the bond projects. Members of that committee must be appointed by the Board, in accordance with the by-laws that were adopted previously by the Board. Earlier this year, the Board appointed Donald Armstrong to serve on this committee.

I recommend that the Board appoint these additional District residents to the Citizen Oversight Committee.

Richard Oppen  
Francine Allen  
Bob Kubik

The Citizen Oversight Committee is scheduled to meet on December 12, 2019, at 3:30 PM in the Shoreline Unified School District Office.

# SHORELINE UNIFIED SCHOOL DISTRICT

P.O. Box 198 Tomales, California 94971 (707) 878-2266 FAX: (707) 878-2554



November 21, 2019

To: The Board of Trustees  
From: Bob Raines, Superintendent  
Re: Certificated Stipends

When the Board of Trustees approved the settlement agreement with the Shoreline Educators' Association, among the provisions was an annual cost of living increase for all stipends paid to certificated employees, as well as an agreement to codify all stipends that are paid to any certificated employee in the bargaining agreement.

The attached document lists all of the stipends paid to certificated employees, and the stipend amounts for the 2018-19, 2019-20, and 2020-21 school years. It also lists those stipends that have been paid in the past, primarily to certificated staff working at an elementary site, that have not been included in the bargaining agreement. These stipends have been individually negotiated in the past, between the site principals and selected individuals. While principals retain the right to name the individuals who receive the stipends, placing them in the contract in this manner assures that all certificated staff have knowledge of the opportunities and the related compensation.

Additionally, the attached document reflects a negotiated increase in the stipend paid to the high school teacher-in-charge, reflecting the increased responsibilities that are part of the teacher-in-charge position at the high school.

In conversations with the Marin County Office of Education and the leadership of the Shoreline Educators' Association, we felt it best to ask the Board to formally approve the newly codified stipends in addition to the increase in the high school teacher-in-charge stipend. The previously codified stipends, and the COLA for them was approved when the Board voted to approve the settlement agreement. At that time, the newly codified stipends and the high school teacher-in-charge increase were not specifically included. They are included at this time, in ***bold italics***.

I recommend that the Board act to approve the changes to the stipends as listed.

Exhibit A-4  
Extracurricular Stipends

	2018-19 3% COLA	2019-20 3% COLA	2020-21 3% COLA
<b>High School</b>			
<b>Athletics</b>			
• Athletic Director	6686	6886	7093
• Coach Stipends Football, Volleyball, Soccer, Basketball, Baseball, & Softball			
○ Head Varsity Coach	3343	3444	3547
○ Asst. Varsity Coach	2280	2349	2419
○ Head JV Coach	2482	2557	2633
○ Asst. JV Coach	2280	2349	2419
• <b>Coach Stipends</b> Head Tennis, Asst. Varsity Tennis, Golf, Cheerleading (per season), Cross Country	2280	2349	2419
<b>Activities</b>			
• Activities Coordinator	3646	3756	3868
○ Drama, per production	1628	1677	1728
○ Band, per semester	1140	1174	1210
○ Mock Trial Coach	380	391	403
○ Yearbook	2302	2371	2442
○ Shoreline Comm. Mentor	5150	5305	5,464
○ Student Council			
<b>All Schools</b>			
• Teacher in Charge			
○ BBS	2280	2349	2419
○ TES	2280	2349	2419
○ WMS	2280	2349	2419
○ INV	2280	2349	2419
○ <b>THS</b>	<b>2850</b>	<b>2936</b>	<b>3024</b>
<b>BTSA</b>			
○ Consulting Teacher	2060	2121	2185
<b>PAR Committee</b>			
○ Committee Member	258	265	273
○ Volunteer Participant (per semester)	1030	1061	1093
<b>Elementary Schools</b>			
<b>Athletics</b>			
○ <b>Flag Football</b>	<b>1360</b>	<b>1400</b>	<b>1442</b>
○ <b>Cross Country</b>	<b>1133</b>	<b>1167</b>	<b>1202</b>

Exhibit A-4  
Extracurricular Stipends

○ <i>Track and Field</i>	<b>1133</b>	<b>1167</b>	<b>1202</b>
○ <i>Intramurals (per semester)</i>	<b>1133</b>	<b>1167</b>	<b>1202</b>
<b>Activities</b>			
○ <i>Student Council</i>	<b>1800</b>	<b>1854</b>	<b>1910</b>
○ <i>Yearbook</i>	<b>1125</b>	<b>1159</b>	<b>1194</b>

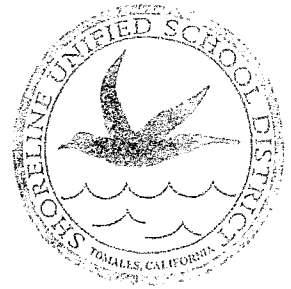
**Grant Funded (Not subject to annual Cost of Living Increases)**

<i>P3 Facilitator* (TES &amp; WMS)</i>	<b>7000</b>	<b>7000</b>	<b>7000</b>

**\*Marin Community Foundation P3 Grant**

# SHORELINE UNIFIED SCHOOL DISTRICT

P.O. Box 198 Tomales, California 94971 (707) 878-2266 FAX: (707) 878-2554



November 21, 2019

To: The Board of Trustees  
From: Bob Raines, Superintendent  
Re: Lease/Lease Back for Measure I Summer 2020 Projects

In the fall of 2018, the Board asked the voters of the District to approve a bond measure, providing funds for necessary facility repairs and upgrades at our five school sites and the Transportation Office. The voters approved the bond by a significant margin, likely based, in part, on the Board's and Administration's commitment to pursue quality and value in all projects.

In preparing projects for the summer of 2020, the Design Team (consisting of representatives of Axia Architects, Greystone West Construction Management, and the District), considered the option of proceeding with a "lease/lease back" program in order to extract the best value and quality from the contractors who will be completing the work.

Lease/lease back is a program outlined in Education Code Section 17406 (attached) that allows a school district "to let, for a minimum rental of one dollar (\$1) a year, to a person, firm, or corporation real property that belongs to the school district if the instrument by which this property is let requires the lessee therein to construct on the demised premises, or provide for the construction thereon of, a building or buildings for the use of the school district during the term of the lease, and provides that title to that building shall vest in the school district at the expiration of that term."

The Lease/lease back program specifically allows the District to engage in a "competitive solicitation process to the proposer providing the best value to the school district, taking into consideration the proposer's demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required." In contrast to a competitive public bid process, the lease/lease back process does not require that the District accept the low bid, but rather can take into consideration other factors, such as demonstrated competence, quality of past work, references from other school districts, and ability to deliver a project within budget, among others.

The process for soliciting proposals is outlined in the cited Education Code Section, as well as in our own Administrative Regulation (AR 3311.2, also attached). This process calls for a request for proposals to be completed and distributed by the District in a specified manner. The process also describes the manner in which the District must publicly state the means in which these factors will be evaluated. A draft of such an RFP is also attached. Additionally, this process calls for the Board of Trustees to pass a resolution formally adopting the lease/lease back procedures as outlined in the Education Code and in our Administrative Regulation.

The obvious advantage to utilizing a lease/lease back process is to retain control over the selection of the contractor or contractors, rather than to be obligated to select the low bid regardless of other factors. Likely, the initial cost of

lease/lease back proposal would be slightly higher than one that would be submitted in a public works bidding process. The experience of the Design Team has been that such a differential nearly always disappears during the construction process, as change orders to the original bids are made. Proposals for lease/lease back projects, again in the experience of the Design Team, tend to have far fewer change orders for a number of reasons.

The nature of the lease/lease back program also allows the District to issue the RFP prior to project approval by the Division of the State Architect, allowing the contractor to become a part of the ongoing design process. Finally, it is the experience of the Design Team that contractors who have worked on lease/lease back projects are more inclined to be collaborative in order to keep a project within budget, while contractors who are awarded public bid projects face greater constraints.

I consulted with District Legal Counsel, and was provided with the attached resolution and RFP template. I was also advised by Counsel that the lease/lease back process is appropriate for the execution of projects authorized by general obligation bonds such as ours.

If you approve the attached resolution, and then act to authorize the issuance of the RFP, there will be two subsequent actions the Board must consider at future meetings. The first is a Lease/Lease Back Award Agreement Resolution, to be approved when a proposal is finally accepted, and the second is the Total Base Rent Agreement Resolution, to be approved when the contractor has provided the District with a total project cost.

The Board's action on this matter is necessary at this time, given the timeline for completion of this summer's construction projects (attached). As can be seen in the timeline, in order to have projects completed for the beginning of the 2020-21 school year by the third week in August, the distribution of the RFP must begin on November 25, 2020. This timeline, then, would allow the Board to award the project to the winning contractor at the February Regular Meeting of the Board.

I recommend that the Board approve the attached resolution to formally adopt the lease/lease back regulations, and then to authorize me to issue the Request for Proposals according to Education Code and our Administrative Regulations.

---

TOMALES ELEMENTARY (707) 878-2214 FAX: 878-2467	BODEGA BAY ELEMENTARY (707) 875-2724 FAX: 875-2182	TOMALES HIGH SCHOOL SHORELINE HIGH SCHOOL INDEPENDENT STUDY SCHOOL (707) 878-2286 FAX: 878-2787	WEST MARIN ELEMENTARY (415) 663-1014 FAX: 663-8558	INVERNESS PRIMARY (415) 669-1018 FAX: 669-1581  TRANSPORTATION (707) 878-2221
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**SHORELINE UNIFIED SCHOOL DISTRICT  
RESOLUTION #2019.20.3  
ADOPTING PROCEDURES AND GUIDELINES FOR  
SELECTION OF LEASE-LEASEBACK CONTRACTOR**

**WHEREAS**, Education Code section 17406 requires California school districts to use a best value process to select the lease-leaseback contractor; and

**WHEREAS**, for such lease-leaseback contracts, Education Code section 17406 requires the governing board of the school district to adopt required procedures and guidelines for evaluating the qualifications of proposers that ensure that the best value selections by the school district are conducted in a fair and impartial manner; and

**WHEREAS**, for such lease-leaseback contracts, Education Code section 17406 states that the best value process shall be a competitive procurement process where the contractor is selected on the basis of objective criteria for evaluating the qualifications of the proposers with the resulting selection representing the best combination of price and qualifications; and

**WHEREAS**, Education Code section 17406 requires that the lease-leaseback contractor selection process shall at a minimum include that statute’s requirements.

**NOW THEREFORE BE IT RESOLVED** that the procedures and guidelines specified in Education Code section 17406(a)(2)(A)-(G) (see Exhibit A to this Resolution) are adopted for use when the Shoreline Unified School District seeks proposals for a public project using the lease-leaseback delivery method pursuant to Education Code section 17406.

The foregoing Resolution was adopted by the Governing Board of the Shoreline Unified School District of Marin County, State of California, at a meeting held of said Board held on the 21st day of November, 2019, by the following vote:

<b>Trustee</b>	<b>Aye</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>
Jill Manning-Sartori				
Tim Kehoe				
Avito Miranda				
Vonda Fernandes				
Jane Healy				
Heidi Koenig				
Ethan Minor				

\_\_\_\_\_  
Jill Manning-Sartori, President, Governing Board  
Shoreline Unified School District

I, Avito Miranda, Clerk of the Governing Board of the Shoreline Unified School District, County of Marin, State of California, do hereby certify that the foregoing is a true copy of the Resolution adopted by said Board at a regular meeting thereof, at the time and by the vote therein stated, which original Resolution is on file in the office of said Board.

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Clerk, Governing Board  
Shoreline Unified School District

## **EXHIBIT A**

### **Procedures and Guidelines for Selection of a Lease-Leaseback Contractor**

# **Shoreline USD**

## **Administrative Regulation**

### **Lease-Leaseback Contracts**

AR 3311.2

#### **Business and Non-instructional Operations**

The district may lease currently owned district property to any person, firm, or corporation for a minimum of \$1 per year, as long as the lease requires the person, firm, or corporation to construct a building or buildings on the property for the district's use during the lease and the property and building(s) will vest in the district at the expiration of the lease ("lease-leaseback"). (Education Code 17406)

(cf. 3280 - Sale or Lease of District-Owned Real Property)  
(cf. 3312 - Contracts)

Any lease-leaseback contract shall be awarded through a competitive "best value" procurement process whereby a person, firm, or corporation is selected on the basis of objective criteria for evaluating the qualifications of proposers, with the resulting selection representing the best combination of price and qualifications. To make this determination, the district shall use the following procedures: (Education Code 17400, 17406)

1. Request for Sealed Proposals: The Superintendent or designee shall prepare a request for sealed proposals which shall include:
  - a. An estimate of the project's price
  - b. A clear, precise description of any preconstruction services that may be required and the facilities to be constructed
  - c. The key elements of the contract to be awarded
  - d. A description of the format that proposals shall follow and the elements they shall contain



- e. The standards the district will use in evaluating proposals
  - f. The date on which proposals are due
  - g. The timetable the district will follow in reviewing and evaluating proposals
2. Notice: At least 10 days before the date for receipt of the proposals, the Superintendent or designee shall give notice of the request for sealed proposals using both of the following methods:
- a. Providing notice at least once a week for two weeks in a local newspaper of general circulation pursuant to Public Contract Code 20112
  - b. Providing notice in a trade paper of general circulation published in the county where the project is located

The Superintendent or designee also may post the notice on the district's web site or through an electronic portal.

3. Prequalification: A proposer shall be prequalified in accordance with Public Contract Code 20111.6(b)-(m) in order to submit a proposal. Any electrical, mechanical, and plumbing subcontractors shall be subject to the same prequalification requirements.  
(cf. 3311 - Bids)

4. Evaluation Criteria: The request for sealed proposals shall identify all criteria that the district will consider in evaluating the proposals and qualifications of the proposers, including relevant experience, safety record, price proposal, and other factors specified by the district. The price proposal shall include, at the district's discretion, either a lump-sum price for the contract to be awarded or the proposer's proposed fee to perform the services requested, including the proposer's proposed fee to perform preconstruction services or any other work related to the facilities to be constructed, as requested by the district.

The request for sealed proposals shall specify whether each criterion will be evaluated on a pass-fail basis or will be scored as part of the "best value" score, and whether proposers must achieve any minimum qualification score for award of the contract. For each scored criterion, the district shall identify the methodology and rating or weighting system that will be used by the district in evaluating the criterion, including the weight assigned to the criterion and any minimum acceptable score.

5. Evaluation of Proposals: All proposals received shall be reviewed to determine whether they meet the format requirements and the standards specified in the request for sealed proposals. The district shall evaluate the qualifications of the proposers based solely upon the criteria and evaluation methodology set forth in the request for sealed proposals, and shall assign a best value score to each proposal. Once the evaluation is complete, all responsive proposals shall be ranked from the highest best value to the lowest best value to the district.

6. Award of Contract: The award of the contract shall be made by the Board of Trustees to the responsive proposer whose proposal is determined, in writing by the Board, to be the best value to the district.

If the selected proposer refuses or fails to execute the tendered contract, the Board may award the contract to the proposer with the second highest best value score, if deemed in the best interest of the district. If that proposer then refuses or fails to execute the tendered contract, the Board may award the contract to the proposer with the third highest best value score.

Upon issuance of a contract award, the district shall publicly announce its award, identifying the entity to which the award is made, along with a statement regarding the basis of the award. The statement regarding the contract award and the contract file shall provide sufficient information to satisfy an external audit.

7. Rejection of Proposals: At its discretion, the Board may reject all proposals and request new proposals.

Prior to entering into a lease-leaseback agreement, the Superintendent or designee shall have on file the contractor's enforceable commitment that the contractor and its subcontractors at every tier will use a skilled and trained workforce to perform all work on the project or contract that falls within an apprentice able occupation in the building and construction trades. (Education Code 17407.5)

Any lease-leaseback agreement shall be reviewed by the district's legal counsel to ensure that all required terms, including a lease term that provides for the district's occupancy of the building or improved property during the lease and an appropriate financing component, are included in the agreement.

(cf. 9124 - Attorney)

Legal Reference:

EDUCATION CODE

17400 Definitions

17406 Lease-leaseback contract

17407.5 Use of a skilled and trained workforce

PUBLIC CONTRACT CODE

20111.6 Prequalification procedures

20112 Notices

COURT DECISIONS

McGee v. Balfour Beatty Construction, LLC, et al. (4/12/16, No. B262850)

Davis v. Fresno Unified School District, (2015) 237 Cal.App.4th 261

Management Resources:

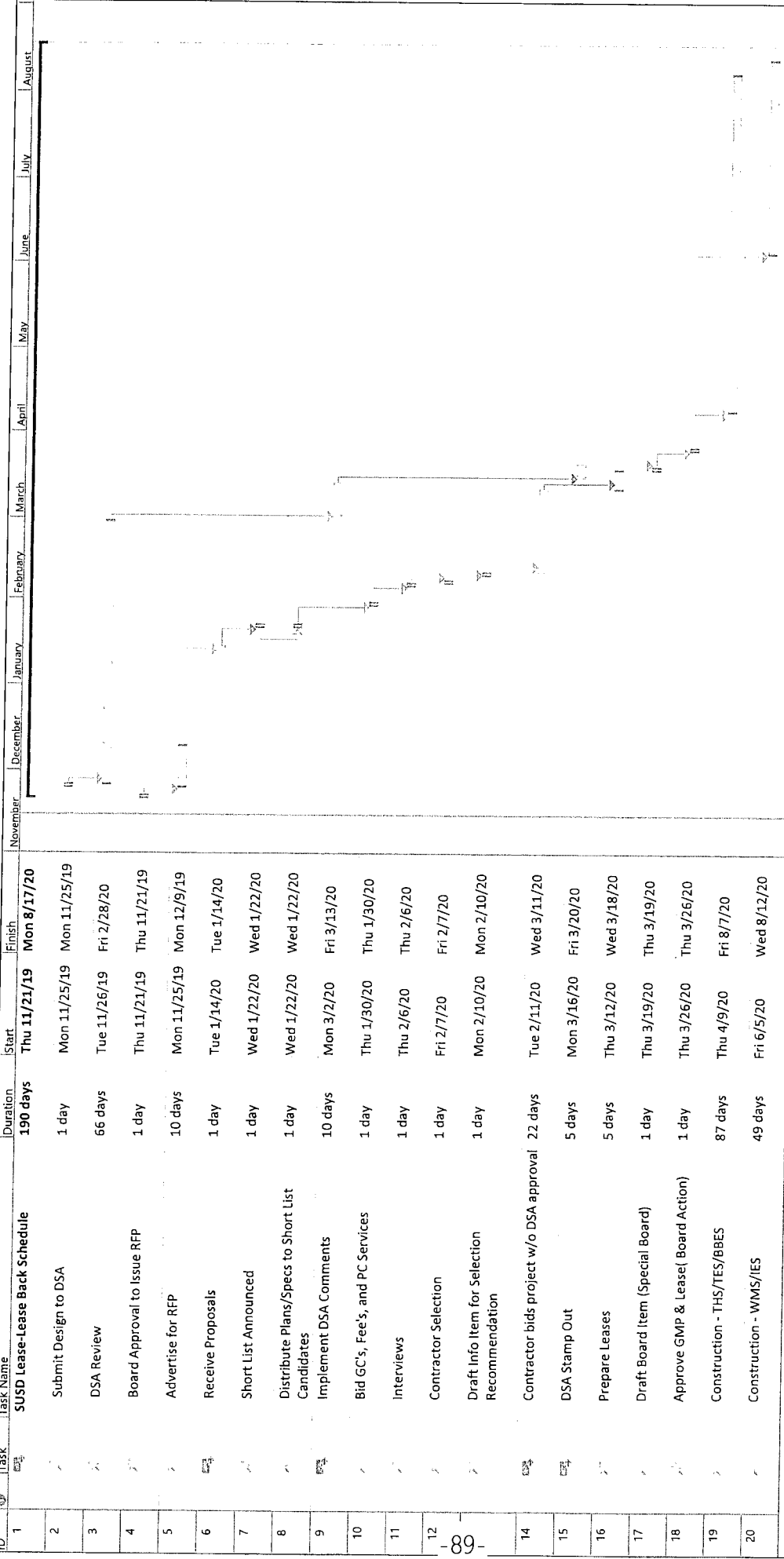
WEB SITES

CSBA: [http:// www.csba.org](http://www.csba.org)

California Association of School Business Officials: <http://www.casbo.org>

Regulation        SHORELINE UNIFIED SCHOOL DISTRICT  
approved:        March 15, 2018

SHORELINE UNIFIED SCHOOL DISTRICT - LEASE/LEASEBACK SCHEDULE



Task	Project Summary	Manual Task	Start-only	Deadline
Task Split Milestone Summary	Project Summary Inactive Task Inactive Milestone Inactive Summary	Manual Task Duration-only Manual Summary Rollup Manual Summary	Start-only Finish-only External Tasks External Milestone	Deadline Progress Manual Progress

SHORELINE UNIFIED SCHOOL DISTRICT - LEASE/LEASEBACK SCHEDULE

ID	Task	Task Name	Duration	Start	Finish	SHORELINE UNIFIED SCHOOL DISTRICT - LEASE/LEASEBACK SCHEDULE											
						1 day	Mon 8/17/20	Mon 8/17/20	November	December	January	February	March	April	May	June	July

21	Task	School Starts	1 day	Mon 8/17/20	Mon 8/17/20	November	December	January	February	March	April	May	June	July	August
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Project: Schedule for L-LB SUSD  
 Date: Fri 11/15/19

Task Split Milestone Summary

Project Summary Inactive Task Inactive Milestone Inactive Summary

Manual Task Duration-only Manual Summary Rollup Manual Summary

Start-only Finish-only External Tasks External Milestone

Deadline Progress Manual Progress

# Education Code

## Education Code

### Leasing Property

EC 17406

(a) (1) Notwithstanding Section 17417, the governing board of a school district may let, for a minimum rental of one dollar (\$1) a year, to a person, firm, or corporation real property that belongs to the school district if the instrument by which this property is let requires the lessee therein to construct on the demised premises, or provide for the construction thereon of, a building or buildings for the use of the school district during the term of the lease, and provides that title to that building shall vest in the school district at the expiration of that term. The instrument may provide for the means or methods by which that title shall vest in the school district before the expiration of that term, and shall contain other terms and conditions as the governing board of the school district may deem to be in the best interest of the school district.

(2) An instrument created pursuant to paragraph (1) shall be awarded based on a competitive solicitation process to the proposer providing the best value to the school district, taking into consideration the proposer's demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required. Before awarding an instrument pursuant to this section, the governing board of the school district shall adopt and publish required procedures and guidelines for evaluating the qualifications of proposers that ensure the best value selections by the school district are conducted in a fair and impartial manner. These procedures and guidelines shall be mandatory for the school district when awarding an instrument pursuant to this section. The required procedures shall include, at a minimum, the following:

(A) The school district shall prepare a request for sealed proposals from qualified proposers. The school district shall include in the request for sealed proposals an estimate of price of the project, a clear, precise description of any preconstruction services that may be required and the facilities to be constructed, the key elements of the instrument to be awarded, a description of the format that proposals shall follow and the elements they shall contain, the standards the school district will use in evaluating proposals, the date on which proposals are due, and the timetable the school district will follow in reviewing and evaluating proposals.

(B) The school district shall give notice of the request for sealed proposals in the manner of notice provided in Section 20112 of the Public Contract Code and in a trade paper of general circulation published in the county where the project is

located, with the latest notice published at least 10 days before the date for receipt of the proposals.

(C) A proposer shall be prequalified in accordance with subdivisions (b) to (m), inclusive, of Section 20111.6 of the Public Contract Code in order to submit a proposal. If used, electrical, mechanical, and plumbing subcontractors shall be subject to the same prequalification requirements for prospective bidders described in subdivisions (b) to (m), inclusive, of Section 20111.6 of the Public Contract Code, including the requirement for the completion and submission of a standardized prequalification questionnaire and financial statement that is verified under oath and is not a public record. These prequalification requirements shall be included in an instrument created pursuant to paragraph (1).

(D) The request for sealed proposals shall identify all criteria that the school district will consider in evaluating the proposals and qualifications of the proposers, including relevant experience, safety record, price proposal, and other factors specified by the school district. The price proposal shall include, at the school district's discretion, either a lump-sum price for the instrument to be awarded or the proposer's proposed fee to perform the services requested, including the proposer's proposed fee to perform preconstruction services or any other work related to the facilities to be constructed, as requested by the school district. The request for proposals shall specify whether each criterion will be evaluated pass-fail or will be scored as part of the best value score, and whether proposers must achieve any minimum qualification score for award of the instrument under this section.

(E) For each scored criterion, the school district shall identify the methodology and rating or weighting system that will be used by the school district in evaluating the criterion, including the weight assigned to the criterion and any minimum acceptable score.

(F) Proposals shall be evaluated and the instrument awarded under this section in the following manner:

(i) All proposals received shall be reviewed to determine those that meet the format requirements and the standards specified in the request for sealed proposals.

(ii) The school district shall evaluate the qualifications of the proposers based solely upon the criteria and evaluation methodology set forth in the request for sealed proposals, and shall assign a best value score to each proposal. Once the evaluation is complete, all responsive proposals shall be ranked from the highest best value to the lowest best value to the school district.

(iii) The award of the instrument shall be made by the governing board of the school district to the responsive proposer whose proposal is determined, in

writing by the governing board of the school district, to be the best value to the school district.

(iv) If the selected proposer refuses or fails to execute the tendered instrument, the governing board of the school district may award the instrument to the proposer with the second highest best value score if the governing board of the school district deems it to be for the best interest of the school district. If the second selected proposer refuses or fails to execute the tendered instrument, the governing board of the school district may award the instrument to the proposer with the third highest best value score if the governing board of the school district deems it to be for the best interest of the school district.

(v) Notwithstanding any other law, upon issuance of a contract award, the school district shall publicly announce its award, identifying the entity to which the award is made, along with a statement regarding the basis of the award. The statement regarding the school district's contract award and the contract file shall provide sufficient information to satisfy an external audit.

(G) The governing board of the school district, at its discretion, may reject all proposals and request new proposals.

(3) Following the award of an instrument created pursuant to paragraph (1), and if the price proposal is not a lump sum for the instrument awarded, the successful proposer shall provide the school district with objectively verifiable information of its costs to perform the services requested under the instrument and shall select subcontractors as set forth in paragraph (4). Once any preconstruction services are completed and subcontractors are selected, and upon approval of the plans and specifications for work on the site by the Department of General Services' Division of the State Architect, if required, the successful proposer and the school district shall finalize the price for the services to be provided under the instrument. The successful proposer shall provide the school district with written rationale for the price, and the school district shall approve or reject the final price at a public meeting before the successful proposer may proceed with any further work under the instrument. The contract file shall include documentation sufficient to support the final price determination.

(4) (A) The school district, in the request for sealed proposals, may identify specific types of subcontractors that must be included in the proposal. All subcontractors that are identified in the proposal shall be afforded the protections of the Subletting and Subcontracting Fair Practices Act (Chapter 4 (commencing with Section 4100) of Part 1 of Division 2 of the Public Contract Code).

(B) Following the award of an instrument created pursuant to paragraph (1) and for subcontractors not identified in the proposal, the successful proposer shall proceed as follows in awarding construction subcontracts with a value exceeding one-half of 1 percent of the price allocable to construction work:

(i) Provide public notice of availability of work to be subcontracted in accordance with the publication requirements applicable to the competitive bidding process of the school district, including a fixed date and time on which qualifications statements, bids, or proposals will be due.

(ii) Establish reasonable qualification criteria and standards.

(iii) Award the subcontract either on a best value basis or to the lowest responsible bidder. The process may include prequalification or short-listing. The process shall not apply to subcontractors listed in the original proposal. Subcontractors awarded construction subcontracts under this subdivision shall be afforded all the protections of the Subletting and Subcontracting Fair Practices Act (Chapter 4 (commencing with Section 4100) of Part 1 of Division 2 of the Public Contract Code).

(5) Nothing in paragraph (2) shall preclude a school district from segregating the request for proposals into a request for qualifications, followed by a request for proposals with price information from the proposers deemed most qualified by the school district, provided that the procedures specified in paragraphs (2), (3), and (4) are otherwise followed.

(b) (1) Notwithstanding Sections 17297 and 17402, for purposes of utilizing preconstruction services, a school district may enter into an instrument created pursuant to paragraph (1) of subdivision (a) before written approval by the Department of General Services' Division of the State Architect only if the instrument provides that no work for which a contractor is required to be licensed in accordance with Article 5 (commencing with Section 7065) of Chapter 9 of Division 3 of the Business and Professions Code and for which Division of the State Architect approval is required can be performed before receipt of the required Division of the State Architect approval.

(2) Nothing in this subdivision waives the requirements of Section 17072.30 or Section 17074.16, or any other applicable requirements of Chapter 12.5 (commencing with Section 17070.10) of Part 10.

(c) A rental of property that complies with subdivision (a) as it reads on the day that the lease is entered into shall be deemed to have thereby required the payment of adequate consideration for purposes of Section 6 of Article XVI of the California Constitution.

(d) (1) This subdivision shall apply to a project for the construction, alteration, repair, or improvement of any structure, building, or other improvement of any kind that was leased through an instrument pursuant to this section before July 1, 2015. If at any time the instrument is determined to be invalid by a court of competent jurisdiction because it fails to fall within the competitive bidding exception pursuant to paragraph (1) of subdivision (a), as it read on December 31, 2016, the contractor who entered into the instrument with the school district



may be paid the reasonable cost, specifically excluding profit, of the labor, equipment, materials, and services furnished by the contractor before the date of the determination that the instrument is invalid if all of the following conditions, as determined by the court, are met:

(A) The contractor proceeded with construction, alteration, repair, or improvement based upon a good faith belief that the instrument was valid.

(B) The school district has reasonably determined that the work performed is satisfactory.

(C) Contractor fraud did not occur in the obtaining or performance of the instrument.

(D) The instrument does not otherwise violate state law related to the construction or leasing of public works of improvement.

(2) In no event shall payment to the contractor pursuant to this section exceed either of the following:

(A) The contractor's costs as included in the instrument plus the cost of any approved change orders.

(B) The lease payments made, less profit, at the point in time the instrument is determined to be invalid by a court of competent jurisdiction.

(3) Notwithstanding paragraph (1), this subdivision shall not affect any protest and legal proceedings, whether contractual, administrative, or judicial, to challenge the award of the public works contract, nor affect any rights under Section 337.1 or 337.15 of the Code of Civil Procedure.

(e) This section shall become inoperative on July 1, 2022, and, as of January 1, 2023, is repealed, unless a later enacted statute, that becomes operative on or before January 1, 2023, deletes or extends the dates on which it becomes inoperative and is repealed.

(Amended (as amended by Stats. 2015, Ch. 214, Sec. 1) by Stats. 2016, Ch. 521, Sec. 2.)